

**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**SAN CARLOS CHARTER LEARNING CENTER**

May 13, 2015 7:30 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA,

Present: Danielle de Brier, Jason Gische, Matt Kowitt, Colleen McPeek, Alice Miller, Sonya Sigler, Julie Weinstein

Absent: Robert Porter

Administrators: Stacy Emory, Jessika Welcome

**1. CALL TO ORDER at 7:35 PM.**

**2. COMMUNICATIONS**

a. COMMUNITY COMMENTS

i. *For board members - need to fill out the annual form 700*

b. RECOGNITION OF THE COMMUNITY

i. *Stacy appreciates the enrollment and PRT leadership team for the planning of the new family orientation*

ii. *Thanks from Stacy to Gene Aiken and all the community members for the hometown days float*

iii. *Thanks from Stacy to Kira Sabot fro tech team support in getting computers ready for state testing*

iv. *Julie mentioned appreciate to Emma for the Iron Chef competition*

v. *From Fiona, big thanks to the charter educator staff for filling in for the Educare staff while the staff was at an offsite conference*

vi. *Danielle recognized and thanked to Ben S for being such an amazing teacher and the impact he has had on the kids*

vii. *Thanks from Matt to everyone who supported the Measure P efforts*

**3. CONSENT AGENDA**

a. Approve minutes from 4/8/2015 Regular Meeting

i. Julie moved to approve, Sonya seconded the motion, Alice Abstained from vote,, Motion passed 6-0 with 1 abstention

**4. OLD BUSINESS** (part I -- order changed at meeting)

a. GC PARENT ELECTION (Julie) - Final report on GC election. Proposal for appointment of parent directors for term beginning July 1, 2015. **DECISION EXPECTED.**

i. Resolution that Jason Gische, Danielle deBrier, and Olin Palmner be appointed to 2-year terms

ii. Sonya move to approve resolution, Alice seconded the motion; motion passed unanimously

**5. REPORTS / DISCUSSION**

- a. DIRECTOR'S REPORT (Stacy) - Update on current happenings at the school.
  - i. New family orientation was successful
  - ii. Almost complete with the state assessments
  - iii. Alumni survey meeting will be 5/19 @ 7pm
  - iv. Update on Milestones
  - v. Update on hiring - currently looking to fill a K-1 and 5/6 opening
  - vi. Volunteer appreciation breakfast on 5/15
- b. BUDGET AND FINANCE UPDATE (Jessika)
  - i. Update on spending and projections, including detailed plan for 2015-16 budget.  
Further discussion of reserve goals and compensation framework
- c. FUTURE FACILITIES (Stacy, Matt)
  - i. Update on future new campus for SCCLC.

## **6. NEW BUSINESS**

- a. SCHOOL DIRECTOR COMPENSATION (Matt) -- Delegate 1 or 2 board members to study issue and bring back recommendation for Board action at June meeting.  
*Julie and Danielle were delegated to bring recommendations back to the board at an upcoming meeting.*
- b. BOARD RETREAT (Matt) -- initial plans and scheduling for GC retreat  
*Danielle to begin a doodle poll to set a date.*
- c. EMAIL LISTS (Stacy) -- reorganization of school electronic communications for 2015-16  
(10 min)

## **7. OLD BUSINESS**

- a. LOCAL CONTROL ACCOUNTABILITY PLAN (Stacy) -- SCCLC's annual review process for our LCAP, which is a requirement under the new state funding system for public schools.
- b. SCHOOL CALENDAR FOR 2015-2016 (Stacy) - Proposal for school calendar for 2015-16. **DECISION EXPECTED.**  
*item deferred to next meeting*

## **8. ACTION ITEM REVIEW**

## **9. ADJOURN TO CLOSED SESSION at 9:42 PM**

- a. PUBLIC EMPLOYEE APPOINTMENT: Title: Educators

## **10. RECONVENE TO OPEN SESSION**

## **11. REPORT FROM CLOSED SESSION**

*The board unanimously approved a 60%-40% job share proposal at the 3/4 grade level.*

*The board unanimously approved a 0.400 FTE appointment for a 3/4 grade educator.*

*The board unanimously approved an 80%-20% job share proposal at the 3/4 grade level.*

*The board unanimously approved a reduction from 0.50 FTE to 0.3 FTE.*

## **12. ADJOURN at 9:58 PM**