

**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**SAN CARLOS CHARTER LEARNING CENTER**

June 10, 2015 6:00 PM — Open Session **7:30 PM**

San Carlos Charter Learning Center Office & Library, 750 Dartmouth Ave., San Carlos, CA,

In attendance: Julie Weinstein, Colleen McPeek, Matt Kowitt, Sonya Sigler, Danielle deBrier, Jason Gische, Alice Miller

Present: Danielle de Brier, Jason Gische, Matt Kowitt, Colleen McPeek, Alice Miller, Sonya Sigler, Julie Weinstein

Absent: Robert Porter

Administrators: Stacy Emory, Jessika Welcome, Fiona Wainright

- 1. CALL TO ORDER at 6:06 PM.**
- 2. ADJOURN TO CLOSED SESSION (SCCLC Office)**
  - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Educators, Staff, Directors
  - b. PUBLIC EMPLOYEE APPOINTMENT: Title: Educators, Staff, Directors
- 3. RECONVENE TO OPEN SESSION at 7:34 PM (Library)**
- 4. REPORT FROM CLOSED SESSION**
  - a. *The board unanimously approved a 1.0 FTE hire for 5/6 educator*
- 5. COMMUNICATIONS**
  - a. COMMUNITY COMMENTS -
    - i. *Stacy shared that John Nazar (TL Principal) will not be coming back next year*
  - b. RECOGNITION OF THE COMMUNITY -
    - i. *Thanks to everyone who participated in the 7/8 graduation and thanks Jasper, Rowan and Aiden to help clean up after graduation*
- 6. CONSENT AGENDA**
  - a. *Approve minutes from 5/13/2015 Regular Meeting - not available*
  - b. *MOU with SMCOE BTSA Induction Program*
  - c. *EPA Resolution for 2014-15*
  - d. *Alice motion to approve items B and C, Colleen seconded the motion, approved unanimously*
- 7. REPORTS / DISCUSSION**
  - a. DIRECTOR'S REPORT (Stacy)
    - i. *Stacy gave an update on current happenings at the school*
  - b. EDUCARE REPORT (Fiona)
    - i. *Fiona gave an update on Educare*
  - c. FACILITIES UPDATE (Stacy)
    - i. *Update on the new 3/4 classroom space, opening in the 5/6 wing*
    - ii. *Stacy gave an update on 2-year facilities use agreement*
- 8. OLD BUSINESS**
  - a. SCHOOL DIRECTOR COMPENSATION (Julie, Danielle) - Proposal for salary adjustment for School Director.
    - i. *Discussion of the proposal put to the board to increase the Director's base salary to \$125,000. The proposal was based on research done of salaries for similar positions in the geographic area.*
    - ii. *Danielle motion to set Director's annual compensation to \$125,000 effective July 1, 2015, Julie seconded the motion, approved unanimously by roll call.*
  - b. OFF-SCHEDULE SALARIES (Stacy) -
    - i. *Discussion of salary adjustments for 2015-2016 for employees not covered by the SCCLC salary schedule.*
    - ii. *Jessika is recommending a 3% increase for the non educator administrative staff.*
    - iii. *Julie moved that CLC employees who are not subject to the salary schedule, with the exception the school director, will receive a 3% increase to mirror the adjustment for*

*the educator staff and an additional 2% increase based on experience, effective July 1, 2015. Jason seconded the motion. Approved unanimously.*

**9. ACTION ITEM REVIEW**

- a. Stacey will send an email announcing the new 5/6 educator*
- b. Matt to send the redline MOU for review.*

**10. ADJOURN**

- a. Adjourn 8:40 PM