

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

March 11, 2015 7:00 PM — Open Session **7:30 PM**

San Carlos Charter Learning Center Office & Library, 750 Dartmouth Ave., San Carlos, CA,

Present: Danielle de Brier, Jason Gische, Matt Kowitt, Alice Miller, Sonya Sigler, Julie Weinstein

Absent: Colleen McPeek, Robert Porter

Administrators present: Stacy Emory, Jessika Welcome, Fiona Wainright

- 1. CALL TO ORDER at 7:06 PM.**
- 2. ADJOURN TO CLOSED SESSION (SCCLC Office)**
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Educators, Staff, Directors
 - b. PUBLIC EMPLOYEE APPOINTMENT: Title: Educators, Staff, Directors
- 3. RECONVENE TO OPEN SESSION at 7:41 PM (Library)**
- 4. REPORT FROM CLOSED SESSION**
 - a. *Nothing to report*
- 5. COMMUNICATIONS**
 - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - i. *On Monday night city council voted to research a bond measure to acquire the Black Mountain land in San Carlos*
 - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
 - i. *Danielle - recognize the staff for the curriculum mapping presentation*
 - ii. *Stacey - thanks to Tate for building a new app for our waitlist*
- 6. CONSENT AGENDA**
 - a. Approve minutes from 2/11/2015 Regular Meeting
 - i. *Sonya motion to approve, Danielle seconded the motion; Motion passed 5-0 with 1 abstention (Jason)*
 - b. Approve contract for outside auditor - pulled for separate discussion
 - i. *Julie made motion to conditionally approve the engagement letter from Christy White Associates pending review and recommendation from the audit committee. Jason seconded the motion; motion passed unanimously*
- 7. REPORTS / DISCUSSION**
 - a. DIRECTOR'S REPORT (Stacy) - Update on current happenings at the school,
 - i. *Curriculum mapping complete and reviewed at parent meeting*
 - ii. *Two upcoming parent education nights*
 - iii. *10 new spots offered, 2 being held in reserve; 86 kindergarteners on the wait list*
 - b. BUDGET UPDATE (Jessika)
 - i. *Update on spending and projections, & Second Interim.*
 - c. FUTURE FACILITIES (Stacy, Matt) - Update on future new campus for SCCLC.
 - i. *New date for moving into new facility now estimated August 2017.*
 - d. FINANCE COMMITTEE (Jessika, Sonya) - Report on work by the Finance Committee. Proposal for a reserve level target. **DECISION EXPECTED.**
 - i. *No decision - carry over to next month*
 - e. COMPENSATION COMMITTEE WORKING GROUP (Stacy) - Report on work by the Compensation working group.
 - i. *Stacy will discuss compensation committee proposals with staff and finance committee*

before bringing to the board

8. OLD BUSINESS

- a. GC PARENT ELECTION (Julie) - Update on GC Spring election process.
 - i. Julie gave update on timeline for elections, will begin after spring break*

9. NEW BUSINESS

- a. SAN CARLOS MEASURE P (Matt) - ballot measure for parcel tax. GC endorsement?
DECISION EXPECTED
 - i. Danielle made motion for the GC to endorse San Carlos Measure P ballot measure; Alice seconded the motion; motion passed unanimously*
- b. POSITION CONTROL (Stacy, Matt) - Proposal to create a new 1.0 FTE educator position at the 3rd/4th grade level, to serve the new 4th classroom at that grade level for Fall 2015. **DECISION EXPECTED**
 - i. Danielle made motion to approve the resolution, Julie seconded the motion; approved unanimously*
- c. LOCAL CONTROL ACCOUNTABILITY PLAN (Stacy) - SCCLC's annual review process for our LCAP, which is a requirement under the new state funding system for public schools.
 - i. Stacy will have parent information meetings in March to discuss with community*
- d. GRADE-LEVEL CAPACITY (Stacy) - Proposal to set SCCLC's enrollment capacity by grade level for 2014-15 and 2015-16. **DECISION EXPECTED**
 - i. Sonya motion to approve resolution; seconded by Alice; approved unanimously*
- e. HIRING TEAM (Stacy) - Assignment of one or two board members to serve on the SCCLC hiring team. **DECISION EXPECTED**
 - i. Danielle and Julie delegated to participate on hiring team*

10. ACTION ITEM REVIEW

- a. *No action items*

11. ADJOURN - 8:59pm