

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

February 11, 2015 7:30 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA,
and 1107 9th St, Suite 200, Sacramento, CA

Present: Matt Kowitt, Colleen McPeek, Alice Miller (*), Sonya Sigler, Julie Weinstein

Absent: Danielle de Brier, Jason Gische, Robert Porter

Also present: Stacy Emory, Jessika Welcome, Fiona Wainright, community members
(*) from Sacramento location

1. CALL TO ORDER at 7:36 PM.

2. COMMUNICATIONS

- a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - i. *Matt mentioned that the school board has recommended a parcel tax for mail in election, and more information to be forwarded soon*
- b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
 - i. *Thanks to Kim Holl and Emma Moore for the literacy family game night*
 - ii. *Cammie Vail and Stacey Huisman for being part of the CLC Foundation team to help revamp the process*
 - iii. *Hannah Dosen congrats on the CCCS wrestling finals!*
 - iv. *Mark Ruane for helping with the 5,6 squid fest*

3. CONSENT AGENDA

- a. Approve minutes from 1/14/2015 Regular Meeting
- b. Review IRS form 990
 - i. *Items a and b motion to approve from Colleen seconded by Sonya, passed unanimously by roll call*

4. REPORTS / DISCUSSION

- a. DIRECTOR'S REPORT (Stacy) - Update on current happenings at the school. (15 min)
 - i. *Stacy gave updates on current happenings at the school including the Calamari fest for 5,6 today; there is an update to the grant process for the CLC foundation; great response on the Alumni survey; SARC is completed; K-1 staffing adjustment, Jami Bright will continue maternity leave through the end of the year*
- b. BUDGET UPDATE (Stacy, Jessika) -
 - i. *Update on year to date spending and projections.*
 - ii. *Revenue and expenses continue to exceed expectations; general budget discussion*
- c. FUTURE FACILITIES (Stacy, Matt) -
 - i. *Update on future new campus for SCCLC.*
- d. FINANCE COMMITTEE (Jessika, Sonya)
 - i. *Report on work by the Finance Committee.*
 - ii. *The board had a discussion of a new reserve level target; no decision made.*
- e. COMPENSATION COMMITTEE WORKING GROUP (Stacy)
 - i. *Report on work by the Compensation working group.*

5. NEW BUSINESS

- a. ELECTION OF SCCLC PARENT DIRECTORS
 - i. *Delegation of a board member to oversee the upcoming GC election process. Election expected in late May.*

ii. Sonya motion to nominate Julie to run the next election, and Matt to support the process

1. Motion passed unanimously by roll call

6. ACTION ITEM REVIEW

a. No action items

7. ADJOURN- 9:25pm