

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

May 8, 2013 7:00 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA

OPEN SESSION STARTS 7:30 PM

1. **CALL TO ORDER at 7:00 PM.**
2. **ADJOURN TO CLOSED SESSION**
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Director (Government Code §54957)
 - b. REAL PROPERTY: Discussion Regarding Real Property Search (Government Code §54956.8)
 - c. PUBLIC EMPLOYEE APPOINTMENT: Educators (Government Code §54957)
3. **RECONVENE TO OPEN SESSION at 7:30 PM**
4. **REPORT FROM CLOSED SESSION**
5. **COMMUNICATIONS -- 10 mins**
 - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
6. **CONSENT AGENDA -- 5 mins**
 - a. Approval of minutes from 4/10/2013 Regular Meeting
 - b. Approval of Personnel Report
 - c. Receive Educare Financial Statement for April
 - d. Receive monthly transactions for April activity
 - e. Receive updated Position Control report
7. **REPORTS / DISCUSSION**
 - a. P-2 ATTENDANCE REPORT (Stacy Emory) Report on attendance. -- 5 mins
 - b. AUDIT UPDATE (Stacy Emory) Report on 11-12 audit and our interim audit -- 10 mins
 - c. 2nd INTERIM REPORT (Stacy Emory) Feedback from SCSD on 2nd Interim. -- 10 mins
 - d. BUDGET (Stacy Emory) - Discussion of factors influencing the multi-year budget, and possible areas to address projected structural deficits. No Decision Expected -- 30 mins
8. **OLD BUSINESS**
 - a. LONG TERM FACILITIES DEVELOPMENT (Matt Kowitt) Discussion regarding current needs relative to long term facilities discussion. -- 10 mins
9. **NEW BUSINESS**
 - a. ENROLLMENT CAPACITY (Stacy Emory) Proposal to set enrollment capacity levels by grade level for the 2013-2014 school year. **DECISION EXPECTED.** -- 10 mins
 - b. BOARD TERMS (Matt Kowitt) - Resolution to shift one board seat to align with terms beginning July 1, 2013. **DECISION EXPECTED.** -- 5 mins
 - c. STRATEGIC PLANNING (Stacy Emory / Matt Kowitt) Discussion of starting an accelerated process for SCCLC to draft a long term (5+ year) strategic plan. -- 20 mins
10. **ACTION ITEM REVIEW**
11. **ADJOURN**