

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

November 28, 2012 7:00 PM

San Carlos Charter Learning Center Classroom #22, 750 Dartmouth Ave., San Carlos, CA
Hard Rock Hotel San Diego, 207 5th Avenue, San Diego, CA 92101 via Conference Call

OPEN SESSION STARTS 7:30 PM

In attendance: Irene Thomas, Matt Kowitt, Jason Gische, Mike Vargo, Colleen McPeek, Kendra Lerner, Sonya Sigler

Attending via conference call: Alice Miller

Absent: Mary Jude Doerpinghause

Also in attendance: Chris Mahoney, Stacy Emory, Lynette Hovland, various community members

- 1. CALL TO ORDER at 7:03 PM**
- 2. ADJOURN TO CLOSED SESSION**
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Educators, Director (Government Code §54957)
- 3. RECONVENE TO OPEN AND REPORT OUT FROM CLOSED SESSION at 7:42 PM**
 - a. **Nothing to report**
- 4. COMMUNICATIONS -- 10 mins**
 - a. COMMUNITY COMMENTS
 - b. RECOGNITION OF THE COMMUNITY:
 - i. **Thank you to the members of the community who came to the facilities meeting Tuesday evening.**
- 5. CONSENT AGENDA -- 5 mins**
 - a. Approve minutes from November 10 Special Meeting
 - b. Receive confirmation tax extension received by IRS
 - i. Jason moved to approve 5b. Irene seconded. Passed unanimously
 - ii. Jason made a motion to approve the modified minutes. Kenda seconded. Passed unanimously
- 6. REPORTS / DISCUSSION**
 - a. 1ST INTERIM BUDGET: Reviewed and discussed the first interim budget which will be presented to the district next week.
- 7. OLD BUSINESS**
 - a. BACK OFFICE SERVICES: Discussed the draft contract with EdTech. Negotiations continue and vote will be deferred to first week of two of Dec.
 - b. 1ST GRADE DISMISSAL TIME: Discussed several options the educators and administrators are reviewing regarding both dismissal time and scheduling of the time within the 1st grade afternoons.
 - c. FACILITIES UPDATE:

- i. Both science classroom and playground structure are on track to be up and ready for use after the winter break.
 - ii. Discussed the facilities meeting with the superintendent held Tuesday 11/27/12
- d. GC REPORTER : We have Leslie Kramer and Rebecca Cook who will be acting as our GC reporters and Nancy Nagel will serve as a back.
- e. CSMC BENEFITS ALLOCATIONS: Tabled until December meeting.

8. NEW BUSINESS

- a. TINSLEY PROGRAM: Discussed the process to reach Tinsley families regarding our school for the 2013/2014 school year.

9. ACTION ITEM REVIEW

- a. Irene to complete CSMC analysis and bring back to board at December meeting
- b. Chris to finalize EdTech contract and bring to GC for vote as soon as possible
- c. Stacy to meet with K/1 team and provide timeline for changes to 1st grade afternoon schedule GC once it's been established

10. ADJOURN -- 9:27 pm