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**NOTICE: Regular Mtg of GC 2/13/13 -- Open Session begins at 7:30**

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Hi all,

Following is the agenda for the regular 2/13/13 meeting and here is a link to the back up documents.  
<http://governancescclc.pbworks.com/w/page/63484140/Attachments%202013-02-13>

Thanx,  
Irene

**REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
SAN CARLOS CHARTER LEARNING CENTER**

February 13, 2013 6:30 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA

**OPEN SESSION STARTS 7:30 PM**

- 1. CALL TO ORDER at 6:30 PM**
- 2. ADJOURN TO CLOSED SESSION**
  - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Educators, Director, Staff (Government Code §54957)
  - b. REAL PROPERTY (Government Code §54956.8) Discussion Regarding Real Property Search
  - c. Public Employee Appointment. Title: Educators, Directors, Staff (Government Code section 54957)
- 3. RECONVENE TO OPEN SESSION at 7:30 PM**
- 4. REPORT FROM CLOSED SESSION**
- 5. COMMUNICATIONS -- 10 mins**
  - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
  - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
- 6. CONSENT AGENDA -- 10 mins**
  - a. Approve minutes from 01/16/13 Special Meeting
  - b. Approve minutes from 01/30/13 Special Meeting
  - c. Receive Educare Financial Statement for January

- d. Receive monthly transactions for January activity
- e. Approve SMCOE for BTSA support for David Burgess

## 7. REPORTS / DISCUSSION

- a. BACK OFFICE SERVICES (Stacy Emory/Tony Shen) Update from and progress report on Ed Tec transition -- 20 mins
- b. CLC BUDGET UPDATE (Stacy Emory) Update regarding budget and cash flow status. -- 10 mins
- c. JANITORIAL SERVICE (Stacy Emory) Discussion of new janitorial service -- 10 min

## 8. OLD BUSINESS

- a. AUDIT FOLLOW UP (Alice Miller) Discussion of board actions and reports for SCSD going forward. -- 10 min
- b. IRS TAX FILING UPDATE - (Stacy Emory) Update regarding the tax extension and progress towards filing -- 10 min

## 9. NEW BUSINESS

- a. 2013/2014 CALENDAR (Stacy Emory) -- First discussion regarding 2013/2014 calendar. **No Decision Expected** -- 10 min
- b. FUTURE FACILITIES AND FUNDING (Matt Kowitt) - Discussion of possible funding scenarios for a future campus for SCCLC, including debt financing and capital fundraising possibilities. **No Decision Expected** -- 20 minutes
- c. BOARD MEMBER TERMS (Matt Kowitt) - first reading of a policy proposal to allow the board, under certain circumstances, to shift the starting date of Parent Member Board seats when vacancies occur mid-term. **No Decision Expected.** -- 10 minutes

## 10. ACTION ITEM REVIEW -- 5 mins

## 11. ADJOURN