

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
SAN CARLOS CHARTER LEARNING CENTER**

December 12, 2012 6:30 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA

**OPEN SESSION STARTS 7:30 PM**

1. **CALL TO ORDER at 6:30 PM.**
2. **ADJOURN TO CLOSED SESSION**
  - a. REAL PROPERTY (Government Code §54956.8) Discussion Regarding Real Property Search
  - b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Director, Educators, Staff (Government Code §54957)
3. **RECONVENE TO OPEN SESSION at 7:30 PM**
4. **REPORT FROM CLOSED SESSION**
5. **COMMUNICATIONS (10 min)**
  - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
  - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
6. **CONSENT AGENDA (5 min)**
  - a. Receive monthly transactions report for November activity
  - b. Receive Educare Financial Statement through November 2012
  - c. Approve back-office services contract with EdTec
7. **REPORTS / DISCUSSION**
  - a. AUDIT REPORT (Jason Gische, 25 min) - Presentation and discussion of findings and recommendations by the auditors. **NO DECISION EXPECTED**
  - b. FIRST INTERIM BUDGET (Chris Mahoney, 5 min) - Presentation for approval of 1st Interim Budget covering July 1 - October 31, 2012. **DECISION EXPECTED**
  - c. FACULTY EVALUATION PROGRAM (Lynette Hovland, 15 min) - Report on the Committee's progress towards improving the SCCLC Faculty Evaluation Plan. **NO DECISION EXPECTED**
8. **OLD BUSINESS**
  - a. CSMC BENEFITS ALLOCATIONS (Irene Thomas, 10 min) - Update on method on which CSMC allocated benefit payments within the accounting system.
  - b. FACILITIES UPDATE (Matt Kowitt, Chris Mahoney, 10 min) - Update on future facilities plans, SCSD district-wide and for SCCLC specifically. **NO DECISION EXPECTED**
9. **ACTION ITEM REVIEW (5 min)**
10. **ADJOURN**