

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
SAN CARLOS CHARTER LEARNING CENTER**

November 10, 2012 8:00 AM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA

**OPEN SESSION STARTS 8:30 AM**

1. **CALL TO ORDER at 8:00 AM**
2. **ADJOURN TO CLOSED SESSION**
  - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Educators, Director (Government Code §54957)
3. **RECONVENE TO OPEN SESSION at 8:30 AM**
4. **REPORT FROM CLOSED SESSION**
5. **COMMUNICATIONS -- 10 mins**
  - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
  - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
6. **CONSENT AGENDA -- 5 mins**
  - a. Approve minutes from October 24 Special Meeting
  - b. Receive monthly transactions report for October activity
  - c. Receive Educare Financial Statement through October 2012
  - d. Approve Kate Hall as acting Educare Director
  - e. Approve Kristi Dobson as long term library substitute
  - f. Approve Tax return extension
7. **REPORTS / DISCUSSION**
  - a. LEARNER SERVICES UPDATE (Lynette Hovland). Review of special education program since taking over services from the district. -- 20 mins
  - b. BUDGET UPDATE (Chris Mahoney) Discussion of budget for 2012/2013 and beyond now that proposition 30 has passed. -- 15 mins
8. **OLD BUSINESS**
  - a. GC REPORTER UPDATE (Jason Gische). Update on process to find 2 individuals to report to the community what happened at latest GC meeting. -- 5 mins
  - b. WHO TO GO TO FOR WHAT UPDATE (Jason Gische). First review of document outlining who community members should go to under different circumstances. -- 10 mins
  - c. BACK OFFICE SERVICES (Chris Mahoney). Update and discussion regarding changing back office service providers. **DECISION EXPECTED** -- 10 mins

**9. NEW BUSINESS**

- a. FACILITIES PLANNING (Chris Mahoney). Discussion of facilities planning process now that Measure H has passed. -- 10 mins

**10. ACTION ITEM REVIEW -- 5 mins**

**11. ADJOURN**