

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

Saturday, August 25, 2012 9:00 AM

At the Captain's House, Coyote Point County Recreation Area
1701 Coyote Point Drive, San Mateo CA 94402

- 1. CALL TO ORDER at 9:00 AM.**
- 2. COMMUNICATIONS**
 - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
- 3. Agenda Review—Annual Retreat**
- 4. DISCUSSION—Morning**
 - a. Overarching goal for the retreat: plan board activities for the 2012-2013 school year, ensuring
 - i. board members are aligned with key goals
 - ii. activities to support goals are calendared
 - iii. board members agree on key responsibilities for each activity
 - b. Key goals for the year
 - c. Identifying activities to support each goal
 - d. Prioritizing and analyzing goals and activities
 - e. Constructing the 2012-2013 Calendar
- 5. DISCUSSION—Afternoon**
 - a. Board members' work styles and preferences
 - b. Board members' responsibilities for goals and activities
 - c. Process for considering new goals and activities, and renegotiation of responsibilities
- 6. DISCUSSION—Conclusion**
 - a. Summary and retreat reflection
- 7. ACTION ITEM REVIEW (4:30 PM estimate)**
- 8. ADJOURN**