

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

August 8, 2012 6:30 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA

OPEN SESSION STARTS 7:30 PM

- 1. CALL TO ORDER at 6:30 PM.**
- 2. ADJOURN TO CLOSED SESSION**
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Director (Government Code §54957)
- 3. RECONVENE TO OPEN SESSION at 7:30 PM**
- 4. REPORT FROM CLOSED SESSION**
- 5. COMMUNICATIONS**
 - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
- 6. CONSENT AGENDA**
 - a. Approve minutes from June 27th Special Meeting
 - b. Receive monthly transactions report for July activity
 - c. Receive Educare Financial Statement through May 2012
 - d. Personnel Report
- 7. REPORTS / DISCUSSION**
 - a. MIDDLE SCHOOL UPDATE (Chris Mahoney and Fran Dickinson) Update on 2012/2013 middle school
 - b. CLC SUMMER REPORT and Update (Chris Mahoney) Update of work over the summer
 - c. BUDGET UPDATE (Chris Mahoney) - Update of construction related costs and Educare revenue update
 - d. AUDIT COMMITTEE REPORT (Jason Gische) - Report on selection of the outside auditor for fiscal year 2011-2012.
- 8. OLD BUSINESS**
 - a. NEW CLASSROOMS FOR 2012-2013 (Chris Mahoney) - Approval of proposal for one modular building configured for psychology, conferences and meeting breakout space. **DECISION EXPECTED.**
 - b. STAFF AND GC RETREATS (Chris Mahoney) - Update on planning for staff and GC retreats for later this month.
- 9. NEW BUSINESS**
 - a. AUTHORIZATION TO ACCESS FUNDING (Chris Mahoney) - Resolution to authorize Stacy Emory to receive government funding for SCCLC. **DECISION EXPECTED**
 - b. 1st GRADE DISMISSAL TIME (Chris Mahoney) - Discussion of 1st grade dismissal time.
 - c. TAX FILING PREPARATION (Jason Gische) - Consideration of proposal for IRS tax filing preparations. **DECISION EXPECTED**
 - d. CHARTER SCHOOLS EVENT (Chris Mahoney) - Update on event marking the 20th anniversary of the California Charter Schools Act.

- e. BOARD INPUT FOR RETREAT (Matt Kowitt) -- Discussion of items to include in annual BOD retreat
- f. STAFF/BOARD COMMUNICATIONS (Jason Gische) -- Discussion of ways to broaden communication between staff and the board, including proposals for informal small group meetings and delegating the Staff Board member to regularly report board news at staff meetings
- g. 2012/2013 BOD SCHEDULE - (Matt Kowitt) -- Discussion of GC meeting dates
- h. ELECTION OF OFFICERS (Matt Kowitt) -- elect board officers (Chairperson and Vice-Chairperson), and corporate officers for the 2012-2013 fiscal year.

DECISION EXPECTED

10. ACTION ITEM REVIEW

11. ADJOURN