

REGULAR MEETING OF THE BOARD OF DIRECTORS  
SAN CARLOS CHARTER LEARNING CENTER  
June 13, 2012 7:00 PM  
San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA  
OPEN SESSION STARTS 7:30 PM

**Present:** Irene Thomas, Matt Kowitt, Tom Hausken, Lynette Hovland, Colleen McPeek, Jason Gische, Mike Vargo, Sonya Sigler

**Absent:** Janae Novotny

**Also Present:** Chris Mahoney, Stacy Emory, various community members

1. CALL TO ORDER at 7:00 PM.
2. ADJOURN TO CLOSED SESSION
  - a) PUBLIC EMPLOYEE APPOINTMENT: Speech Pathologist and Psychologist, (Government Code §54957)
3. RECONVENE TO OPEN AND REPORT OUT FROM CLOSED SESSION 7:32
  - a) GC unanimously approved two position appointments
4. COMMUNICATIONS
  - a) COMMUNITY COMMENTS
    - i) Nolan and Matt Kowitt went to Sacramento to meet Joe Simitian. It was an auction item from the Spring Fling. They had a great day! Joe had Nolan act as his aide for the day, brought Nolan and Matt onto the Senate floor and introduced both of them to Senate.
    - ii) CCSA is going to kick off their 20<sup>th</sup> anniversary celebration at SCCLC on August 21<sup>st</sup>. Will be a big event!! Save the date.
  - b) RECOGNITION OF THE COMMUNITY
    - i) Thank you Christine for organizing the graduation. Thank you Carol and Inga for another amazing graduation ceremony. The comments for each graduate were extremely special. Congratulations to all our graduates. We will miss you all
    - ii) To all our graduating families (17 of you). Your spirit and contributions will be sorely missed.
    - iii) Thank you Charlene Nelson for jumping in and helping while Gwynne is out on leave.
    - iv) Lynette would like to thank the GC for a great year. I've really enjoyed it tremendously and look forward to the next chapter with CLC.
5. CONSENT AGENDA
  - a) Approve minutes from August 10, 2011 Regular Meeting
  - b) Approve minutes from May 9, 2012 Regular Meeting
  - c) Receive monthly transactions report for May 2012 activity
  - d) Receive Educare Financial Statement through May 2012
  - e) Approve resolution modifying Learning Specialist position
  - f) Approve resolution modifying Resource Educator position
  - g) Approve revised Compensation Policy (implements recent adjustments to schedule)
    - i) Items b and c were removed from the consent agenda
    - ii) Lynette made a motion to approve a, d, e, f, g. Sonya seconded. Passed unanimously.
6. REPORTS / DISCUSSION
  - a) CAMPUS MOVES FOR 2012-2013: Ground will be broken on 6/19. We are still on schedule for move in to new classrooms on 8/13.
7. OLD BUSINESS

- a) CSMC (Chris Mahoney) - Reviewed of CSMC accounting/payroll checks and balances as well as proposal to address lost compensation for affected staff participating in our 403(b)
- b) SPANISH PROGRAM: Reviewed goals for Spanish program outcomes both short and long term as well as steps to be taken for 2012/2013 school year.
- c) MYP BUDGET: Review of 2012/2013 budget and 3 year multi year projected budget
  - i) Mike made a motion to approve the budget as presented. Irene seconded. Passed unanimously.
- d) MEMORANDUM OF UNDERSTANDING: Work continues on the MOU. More updates later.
- e) GC ELECTION: Jason made a motion to approve the 3 new parent representatives. Lynette seconded. Passed unanimously.

8. NEW BUSINESS

- a) HUMAN RESOURCES SUPPORT: Discussed contracting with a part time HR consultant to support CLC's in house HR team
- b) CHICKENS BALL PROCEEDS AND REPORT: Chickens Ball fundraiser raised \$38,500 this year which is about a 10% increase over last year!!! CLC received \$5,500 which Sonya presented to Chris Mahoney at the meeting.

9. ACTION ITEMS

- a) Jason to provide outsider auditor recommendation within in the next month
- b) Irene and Jason to work with Chris on 403(b) issue with CSMC
- c) Chris to bring proposal regarding HR support to next GC meeting
- d) Chris to negotiate fee credit with CSMC

10. ADJOURN: 10:58