

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

June 20, 2012 7:00 PM

San Carlos Charter Learning Center Office, 750 Dartmouth Ave., San Carlos, CA

OPEN SESSION STARTS 7:30 PM

1. **CALL TO ORDER at 7:00 PM.**
2. **ADJOURN TO CLOSED SESSION**
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: School Director (Government Code §54957)
 - b. PUBLIC EMPLOYEE APPOINTMENT: Title: Classroom Educator (Government Code §54957)
 - c. **RECONVENE TO OPEN SESSION at 7:30 PM**
3. **REPORT FROM CLOSED SESSION**
4. **COMMUNICATIONS**
 - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
5. **CONSENT AGENDA**
 - a. Approve minutes from May 9, 2012 Regular Meeting
 - b. Approve minutes from June 6, 2012 Special Meeting
 - c. Approve minutes from June 9, 2012 Special Meeting
 - d. Approve minutes from June 13, 2012 Regular Meeting
 - e. Receive monthly transactions report for May 2012 activity
 - f. Approve Personnel Report
 - g. Approve revised Enrollment Policy
 - h. Approve 2012-2013 Budget and Multi-Year-Projection Budget
 - i. Approve 2012-2013 Insurance Renewal
 - j. Approve 2012-2013 CSMC Renewal
6. **REPORTS / DISCUSSION**
 - a. FACILITIES / CAMPUS MOVES FOR 2012-2013 (Chris Mahoney) - Update on plans for shifting classrooms for Fall 2012.
7. **OLD BUSINESS**
 - a. MEMORANDUM OF UNDERSTANDING (Matt Kowitt / Sonya Sigler) - Discussion of draft 5-year MOU with the San Carlos School District. **NO DECISION EXPECTED.**
 - b. SELECTION OF AUDITOR (Jason Gische) - Recommendation from the Audit Committee for an outside auditor to perform the school audit pursuant to Element I of the SCCLC Charter. **NO DECISION EXPECTED.**
 - c. HUMAN RESOURCES SUPPORT (Chris Mahoney) Continuing discussion of part time HR and budget professional to support CLC.
8. **NEW BUSINESS**
 - a. PROPOSAL FOR FUNDING FOR STAFF RETREAT (Chris Mahoney) SCCLC Employees are planning a one-day retreat in August, prior to the start of school, to address the following goals: 1) Begin the process of building relationships with the new CLC staff members (7/8 Educator, Learning Specialist, Resource Educator, Speech

Pathologist, Psychologist, Director of Learner Services) and to introduce them to the CLC culture, its mission and vision; 2) Continue the process, started this Spring with the CLC staff, of clarifying important cultural values of the school and exploring ways in which we can continue to honor these values as the school community continues to grow and expand to its eventual size of about 400 learners. Estimated cost for retreat is \$6,500. Budget impact to be discussed. **DECISION EXPECTED.**

- b. GC RETREAT (Matt Kowitt / Chris Mahoney) Discussion of GC annual retreat, including schedule, topics, and potential site.

9. ACTION ITEM REVIEW

10. ADJOURN