

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

May 9, 2012 7:30 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA

1. CALL TO ORDER at 7:30 PM.

2. COMMUNICATIONS

- a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
- b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.

3. CONSENT AGENDA

- a. Approve minutes from April 18, 2012 Special Meeting
- b. Approve minutes from April 25, 2012 Special Meeting
- c. Approve minutes from April 30, 2012 Special Meeting
- d. Receive monthly transactions report for April 2012 activity
- e. Receive Educare Financial Statement through April 2012
- f. Approve Personnel Report

4. REPORTS / DISCUSSION

- a. CSMC (Chris Mahoney): Update from CSMC on conversion process.
- b. BUDGET UPDATE (Chris Mahoney) - Brief update on current CLC budget including 2012 Budget Adoption Schedule. Also, Chris will update GC on the Annual Meeting that is tentatively scheduled for Friday, June 1, 2012, from 7:00-9:00 PM
- c. SPECIAL EDUCATION (Chris Mahoney) - Status of the SELPA application process and current hiring status for Special Education positions

5. OLD BUSINESS

- a. MATERIAL CONTRIBUTORS ENROLLMENT PREFERENCE (Matt Kowitt) - Continuation of discussion of possible expanded enrollment preference for staff children and founders as material contributors. -- **DECISION EXPECTED**
- b. STAFFING ADJUSTMENTS FOR 2012-2013 (Chris Mahoney): Review of a proposal to increase the FTE authorization for several staff positions beginning July 2012 to accommodate SCCLC enrollment growth. -- **DECISION EXPECTED**
- c. MEMORANDUM OF UNDERSTANDING (Matt Kowitt / Sonya Sigler): Update on MOU process and conversations with SCSD
- d. CLASSROOM EDUCATOR SALARY SCHEDULE (Matt Kowitt / Chris

Mahoney): Consideration of two proposals to revise classroom educator salaries; beginning on July 1, 2012, and a partial-year proposal for the current school year. See attached resolutions. **DECISION EXPECTED**

- e. YEARLY FINANCIAL AUDIT (Jason Gische): Update on progress and timing regarding audit by outside firm
- f. GC PARENT REPRESENTATIVE ELECTION PROCESS (Jason Gische): Update on timing of election.
- g. CLC SPANISH PROGRAM (Stacy Emory / Tom Hausken): Continuation of the discussion of the Spanish program,; budget implications also to be discussed -- **NO DECISION EXPECTED**
- h. SALARY FOR "OTHER EMPLOYEES (Chris Mahoney / Tom Hausken): The SCCLC Staff Compensation Policy adopted February 1, 2012 provides for staff members who are not classroom educators to have their salaries set by the Board, based upon the recommendation of the School Director. Recommendation for 2012-2013 school year is a 5.0% increase in compensation for current staff members in the "Other Employees" category of the compensation policy -- **DECISION EXPECTED.**

6. NEW BUSINESS

- a. SPECIAL EDUCATION STAFFING FOR 2012-2013 (Chris Mahoney): Review of proposal to hire an Inclusion Educator for the 2012-2013 school year -- **DECISION EXPECTED**

7. ACTION ITEM REVIEW

8. ADJOURN TO CLOSED SESSION

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Educators (Government Code §5495)
- b. CONFERENCE WITH LABOR NEGOTIATORS -- Agency designated representatives: Tom Hausken and Mike Vargo ; Unrepresented employee: Director (Government Code §54957.6)
- c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Director (Government Code §5495)

9. RECONVENE TO OPEN SESSION

10. REPORT FROM CLOSED SESSION

11. ADJOURN