

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
SAN CARLOS CHARTER LEARNING CENTER**

February 8, 2012 7:00 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA

**OPEN SESSION STARTS 7:30 PM**

**Present:** Irene Thomas, Matt Kowitt, Mike Vargo, Tom Hausken, Lynette Hovland, Colleen McPeck, Sonya Sigler

**Absent:** Janae Novotny, Jason Gische

**Also Present:** Chris Mahoney, Stacy Emory, various community members

1. **CALL TO ORDER: 7:05**
2. **ADJOURN TO CLOSED SESSION RECONVENE TO OPEN AND REPORT OUT**
  - a. GC approved invitation offers for directors
3. **COMMUNICATIONS**
  - a. COMMUNITY COMMENTS
  - b. RECOGNITION OF THE COMMUNITY
    - i. Recognition to all the educators and learners for an amazing Learner Exhibition.
      1. From Jason Gische: My family really appreciated all of the work put forth by the educators and learners to make such a wildly successful Learner's Exhibition. Special kudos to the 5/6 classes, whose living history museum was an awesome combination of education and spectacle. The living colonial museum was a real high point.
    - ii. Congrats to all the 8<sup>th</sup> graders completing their PLPs. It is the culmination of a whole lot of hard work
4. **CONSENT AGENDA**
  - a. Approve minutes from February 1, 2012 Special Meeting
  - b. Receive monthly transactions report for January 2012 activity
  - c. Receive Educare Financial Statement through January 2012
    - i. Minutes and monthly transactions deferred to a future meeting
    - ii. Lynette made a motion to approve the educare financial statement, Mike seconded. Unanimously approved.
5. **REPORTS / DISCUSSION**
  - a. BUDGET UPDATE: Reviewed current year and multi year budgets.
  - b. IRS FORM 990 FILING: Chris is still waiting for additional input on this. Will review at future meeting.
6. **NEW BUSINESS**
  - a. CLASS AND GRADE CONFIGURATION FOR 2012-2013
    - i. Tom made a motion to approve the new class configurations of four K/1 classrooms, two 2<sup>nd</sup> grade classrooms for the 2012/2013 school year. Lynette seconded. Unanimously approved.
7. **OLD BUSINESS**
  - a. CHARTER RENEWAL PROCESS: Reviewed most recent draft of the updated Charter.
  - b. MEMORANDUM OF UNDERSTANDING: No new updates.

8. **ACTION ITEM REVIEW**
  - a. Chris and Stacy to book date for community meeting on new classroom configurations
  - b. Jason to communicate changes in classroom configurations to community again in an email
9. **ADJOURN: 9:40**