

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

April 18, 2012 6:30 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA
and

Central Middle School Library (by teleconference), 828 Chestnut St., San Carlos, CA

OPEN SESSION STARTS 7:30 PM

- 1. CALL TO ORDER at 6:30 PM.**
- 2. ADJOURN TO CLOSED SESSION**
 - a. CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 1 case (Government Code §54956.9)
 - b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Title: Director (Government Code §54957)
 - c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Title: Educators (Government Code §54957)
 - d. PUBLIC EMPLOYEE APPOINTMENT. Title: Educators (Government Code §54957)
- 3. RECONVENE TO OPEN SESSION at 7:30 PM**
- 4. REPORT FROM CLOSED SESSION**
- 5. COMMUNICATIONS**
 - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
- 6. CONSENT AGENDA**
 - a. Approve minutes from February 8, 2012 Regular Meeting
 - b. Approve minutes from March 14, 2012 Regular Meeting
 - c. Approve minutes from March 14, 2012 Special Meeting
 - d. Receive monthly transactions report for March 2012 activity
 - e. Receive Educare Financial Statement through March 2012
- 7. REPORTS / DISCUSSION**
 - a. BUDGET UPDATE (Chris Mahoney) - Brief update on year-to-date budget and projections for future years.
 - b. SPECIAL EDUCATION (Chris Mahoney) - Brief update on the status of SCCLC's application to the San Mateo County SELPA as an independent LEA for Special Education.
- 8. OLD BUSINESS**
 - a. FACILITIES: SPACE PLANS FOR 2012-2013 (Chris Mahoney / Matt Kowitt) - Update and discussion of facilities plans for 2012-2013, including proposal to modify the existing FUA for 2012-2013 for a broader room swap with Tierra Linda Middle School. Direction from the GC for the negotiating team is sought. **NO DECISION EXPECTED.**
 - b. MEMORANDUM OF UNDERSTANDING (Matt Kowitt / Sonya Sigler) - Discussion of a new MOU with the District for 2012-2013 and beyond. **NO DECISION EXPECTED.**
 - c. GC PARENT REPRESENTATIVE ELECTION (Jason Gische) - Update on the Spring 2012 GC election process.

- d. STAFFING ADJUSTMENTS FOR 2012-2013 (Chris Mahoney) - Proposal to increase the FTE authorization for several staff positions beginning July 2012 to accommodate SCCLC enrollment growth. **DECISION EXPECTED.**
- e. CLC SPANISH PROGRAM (Tom Hausken) - a discussion of the Spanish program, intended outcomes, assessments, and staffing levels. Three resolutions will be presented for consideration. **DECISION EXPECTED.**
- f. STAFF ENROLLMENT BENEFIT (Chris Mahoney) - Continuation of discussion of possible expanded enrollment preference for staff children, with review of new language from staff. **NO DECISION EXPECTED.**
- g. GC ORGANIZATION (Matt Kowitt) - Discussion of roles and workload on the GC, with possible new assignments or delegations. **DECISION EXPECTED.**

9. NEW BUSINESS

- a. NEW STAFF POSITIONS FOR SPECIAL EDUCATION (Chris Mahoney) - New staff position(s) will be proposed, along with their authorized FTE levels, for partial implementation of SCCLC's Special Education program. Positions to be contingent upon final approval by San Mateo County SELPA for LEA membership. **DECISION EXPECTED.**
- b. GRADE LEVEL ENROLLMENT CAPACITY (Chris Mahoney) - Motion to set enrollment capacity by grade level for the current school year and next school year. **DECISION EXPECTED.**
- c. SALARY SCHEDULE REVIEW (Chris Mahoney) - The SCSD recently announced a 2% increase in the salary schedule for the District. SCCLC has a separate schedule. First discussion of possible adjustment to the SCCLC schedule. **NO DECISION EXPECTED.**
- d. SALARY FOR "OTHER EMPLOYEES" (Matt Kowitt / Chris Mahoney) - The SCCLC Staff Compensation Policy adopted February 1, 2012, provides for staff members who are not classroom educators to have their salaries set by the Board, based upon the recommendation of the School Director. General input from the Board is sought for this process. Possible delegation of GC member(s) to work with the School Director on recommendations. **NO DECISION EXPECTED.**
- e. SALARY FOR SCHOOL DIRECTOR (Matt Kowitt) - The SCCLC Compensation Review Policy adopted December 14, 2011, governs the process for reviewing the School Director's salary. General input from the Board is sought for a process to implement this policy. Possible delegation of GC member(s) to implement this process. **NO DECISION EXPECTED.**

10. ACTION ITEM REVIEW

11. ADJOURN