

SPECIAL MEETING OF THE BOARD OF DIRECTORS  
SAN CARLOS CHARTER LEARNING CENTER  
February 15, 2012 7:00 PM  
San Carlos Charter Learning Center Library, [750 Dartmouth Ave., San Carlos, CA](#)  
OPEN SESSION STARTS 7:30 PM

**Present:** Matt Kowitt, Sonya Sigler, Lynette Hovland, Mike Vargo, Jason Gische, Irene Thomas, Colleen McPeek, Tom Hausken

**Absent:** Janae Novotny

**Also Present:** Chris Mahoney, Stacy Emory, various community members

**CALL TO ORDER: 7:06**

**ADJOURN TO CLOSED SESSION**

**RECONVENE TO OPEN AND REPORT OUT FROM CLOSED SESSION: 7:46**

1. Nothing to report

**CONSENT AGENDA**

2. Approve minutes from February 1, 2012 Special Meeting
3. Approve revised Family Participation Policy
  - a) Both items table until later meeting

**REPORTS / DISCUSSION**

4. IRS FORM 990 was filed electronically.

**NEW BUSINESS**

5. Discussed addition of a seventh/eighth grade educator for 2012-2013 school year.
  - a) Irene made a motion to add a third seventh/eighth grade educator beginning in the 2012-2013 school year. Jason seconded. Passed unanimously.
6. Discussed changing the enrollment capacity for 1 kindergarden classroom in 2011-2012.
  - a) Sonya made a motion to increase the enrollment capacity for Kindergarten from 36 to 37 for 2011-2012. Colleen seconded. Tom Hausken and Matt Kowitt voted no. Jason Gische, Irene Thomas, Sonya Sigler, Lynette Hovland and Colleen McPeek voted yes. Motion passed.
7. Discussed a proposal for modification of the enrollment policy to add that students transferred into SCSD under the Tinsley Program are defined as "residing in the San Carlos School District" for purposes of enrollment preferences.
  - a) Lynette made a motion that we modify the enrollment policy to add that students transferred into SCSD under the Tinsley Program are defined as "residing in the San Carlos School District" for purposes of enrollment preferences. Sonya seconded. Matt Kowitt, Sonya Sigler, Lynette Hovland, Tom Hausken, Colleen McPeek and Irene Thomas voted yes. Jason Gische abstained. Motion passed.

**OLD BUSINESS**

8. CLASS AND GRADE CONFIGURATION FOR 2012-2013: Discussed a proposal for specific changes to current positions within grade levels K, 1, and 2.
  - a) Jason made a motion that we add a K/1 educator position contingent upon the approval of 400 child enrollment cap in the new charter. Lynette seconded. Passed unanimously.
9. CHARTER RENEWAL PROCESS: Discussed the San Carlos School District's feedback to our Charter.

- a) Lynette made a motion to approve the charter as edited and delegate the expulsion language to Sonya and Matt in consultation with legal counsel. Tom seconded.  
Passed unanimously

**ACTION ITEM REVIEW**

- 10. Matt and Sonya to incorporate changes to charter document as per attorney's input.
- 11. Lynette to assist Chris as the GC member on the hiring team
- 12. Chris to report back to staff regarding enrollment policy preferences
- 13. Matt to discuss BOD's commitment to the employee benefit change and desire to bring a material modification to the San Carlos School District in the spring
- 14. Lynette to look into how district defines siblings of Tinsley's kids in terms of In district or not.

**ADJOURN: 10:51 pm**