

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
SAN CARLOS CHARTER LEARNING CENTER**

March 14, 2012 8:30 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA

1. **CALL TO ORDER at 8:30 PM.**
2. **COMMUNICATIONS**
  - a. **COMMUNITY COMMENTS** - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
  - b. **RECOGNITION OF THE COMMUNITY** - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
3. **OLD BUSINESS**
  - a. **DIRECTOR OF SPECIAL EDUCATION AND LEARNER SERVICES** (Matt Kowitt / Stacy Emory) - Modification of the job description for Director of Special Education and Learner Services to remove Item 2 ("Support General Education Educator Evaluation Process in coordination with Director of School") from the enumerated list of Essential Responsibilities. **DECISION EXPECTED.**
4. **NEW BUSINESS**
  - a. **STAFFING ADJUSTMENT FOR 2012-2013** (Matt Kowitt / Stacy Emory) - Proposal to increase the FTE authorization for several staff positions for 2012-2013 school year to accommodate growth of SCCLC enrollment. **DECISION EXPECTED.**
5. **ADJOURN TO CLOSED SESSION**
  - a. Public Employee Appointment. Title: Educators (Government Code §54957)
  - b. Public Employee Appointment. Title: Director of Learner Services (Government Code §54957)
6. **RECONVENE TO OPEN SESSION**
7. **REPORT FROM CLOSED SESSION**
8. **ADJOURN**