

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
SAN CARLOS CHARTER LEARNING CENTER**

March 14, 2012 6:30 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA

**OPEN SESSION STARTS 7:30 PM**

1. **CALL TO ORDER at 6:30 PM.**
2. **ADJOURN TO CLOSED SESSION**
  - a. Public Employee Performance Evaluation. Title: Director (Government Code §54957)
  - b. Public Employee Performance Evaluation. Title: Educators (Government Code §54957)
  - c. Public Employee Appointment. Title: Educators (Government Code §54957)
  - d. Public Employee Appointment. Title: Director of Learner Services (Government Code §54957)
3. **RECONVENE TO OPEN SESSION at 7:30 PM**
4. **REPORT FROM CLOSED SESSION**
5. **COMMUNICATIONS**
  - a. **COMMUNITY COMMENTS** - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
  - b. **RECOGNITION OF THE COMMUNITY** - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
6. **CONSENT AGENDA**
  - a. Approve minutes from February 1, 2012 Special Meeting
  - b. Approve minutes from February 8, 2012 Regular Meeting
  - c. Approve minutes from February 15, 2012 Special Meeting
  - d. Approve minutes from March 3, 2012 Special Meeting
  - e. Receive monthly transactions report for February 2012 activity
  - f. Receive Educare Financial Statement through February 2012
7. **REPORTS / DISCUSSION**
  - a. **BUDGET UPDATE** (Matt Kowitt) - Review and approval of Second Interim budget report.
  - b. **ENROLLMENT LOTTERY** (Stacy Emory) - Report on the recently-held enrollment lottery for 2012-2013.
8. **OLD BUSINESS**
  - a. **SCHOOL CALENDAR FOR 2012-2013** (Stacy Emory) - Final approval of calendar for the 2012-2013 school year. **DECISION EXPECTED**
  - b. **CHARTER RENEWAL PROCESS** (Matt Kowitt / Sonya Sigler) - Final report on charter renewal process. Charter was approved by SCSD on March 8, 2012.
  - c. **MEMORANDUM OF UNDERSTANDING** (Matt Kowitt / Sonya Sigler) - Begin work on what is expected to be a multi-year MOU to work in conjunction with the newly-approved charter.
9. **NEW BUSINESS**
  - a. **HIRING PROCESS** (Matt Kowitt / Stacy Emory) - Several new positions need to be filled this Spring. Discussion of the internal and external hiring process, including GC delegations to the process. **DECISION EXPECTED**

- b. ELECTION OF SCCLC PARENT COMMUNITY DIRECTORS (Matt Kowitt) - Appointment of one Director (not up for re-election) to oversee the upcoming GC election process. Election expected in late May. **DECISION EXPECTED**
- c. GC ORGANIZATION (Matt Kowitt) - Discussion of roles and workload on the GC, with possible new assignments or delegations. **DECISION EXPECTED**

**10. ACTION ITEM REVIEW**

**11. ADJOURN**