

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

October 12, 2011 7:00 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA

OPEN SESSION STARTS 7:30 PM

1. **CALL TO ORDER at 7:00 PM.**
2. **ADJOURN TO CLOSED SESSION**
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Title: Director (Government Code §54957)
3. **RECONVENE TO OPEN SESSION at 7:30 PM**
4. **REPORT FROM CLOSED SESSION**
5. **COMMUNICATIONS**
 - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
6. **CONSENT AGENDA**
 - a. Approve minutes from September 21, 2011 Special Meeting
 - b. Approve new Staff Handbook
 - c. Receive monthly transactions report for September 2011 activity
 - d. Receive Educare Financial Statement through September 2011
7. **REPORTS / DISCUSSION**
 - a. BUDGET UPDATE (Chris Mahoney) - Monthly budget presentation, including review of 2010-2011 budget unaudited actuals, and 2011-2012 budget and cash flow.
 - b. FACILITIES & ENROLLMENT CAPACITY (Matt Kowitt) -- An update for the GC on the ongoing discussions with the District and the Facilities and Enrollment Capacity Committee (FECC). Input from the GC will be sought to further inform my contributions to the FECC's work.
8. **OLD BUSINESS**
 - a. SCCLC CLASS CONFIGURATIONS (Marianne Petersen / Chris Mahoney) - Discussion of possible scenarios for new class configurations for 2012-2013 and beyond. **No Decision Expected.**
 - b. SPECIAL EDUCATION (Chris Mahoney) - Discussion of SCCLC's Special Education Options for 2012-2013 and beyond. Consideration of joining another SELPA.
 - c. FACILITIES REQUEST FOR 2012-2013 (Chris Mahoney/Matt Kowitt/Sonya Sigler) - Update on progress towards completing SCCLC's Proposition 39 Facilities request.
 - d. POLICIES FOR GOVERNANCE (Matt Kowitt) - Review of literature from CCSA on governance, fiscal oversight, and internal controls to identify areas where SCCLC may need new policies. Brief discussion of identified needed policies, and assignments to draft policy proposals. **No Decision Expected.**
 - e. CHARTER RENEWAL PROCESS (Matt Kowitt / Sonya Sigler) - Update on charter renewal.
 - f. MEMORANDUM OF UNDERSTANDING (Matt Kowitt / Sonya Sigler) - Update on progress towards a new MOU with the District.
9. **ACTION ITEM REVIEW**

10. ADJOURN