

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
SAN CARLOS CHARTER LEARNING CENTER**

August 26, 2011 8:00 AM

San Carlos Charter Learning Center Office, 750 Dartmouth Ave., San Carlos, CA

Present: Jason Gishe, Tom Hausken, Lynette Hovland, Matt Kowitt, Sonya Sigler

Absent: Jannae Novotny, Marianne Petersen, Mike Vargo

**1. CALLED TO ORDER at 8:11 AM.**

**2. COMMUNICATIONS**

a. COMMUNITY COMMENTS -

-none-

b. RECOGNITION OF THE COMMUNITY -

-none-

**3. OLD BUSINESS**

- a. Short Term Financing #1 (Matt Kowitt) - Approval of short term loan document from San Carlos Charter Learning Center Foundation for cash flow management. **Decision Expected.**

Motion by Sonya, seconded by Jason, to approve loan agreement with San Carlos Charter Learning Center Foundation. Unanimously approved.

- b. Short Term Financing #2 (Matt Kowitt) - Approval of short term loan document(s) from San Carlos Charter Learning Center Fundraising Association for cash flow management. **Decision Expected.**

Motion by Sonya, seconded by Jason, to approve June 2011 loan agreement with San Carlos Charter Learning Center Fundraising Association . Unanimously approved.

Motion by Sonya, seconded by Jason, to approve August 2011 loan agreement with San Carlos Charter Learning Center Fundraising Association . Unanimously approved.

**4. ADJOURN at 8:22 AM**