

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

September 7, 2011 7:00 PM

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA

OPEN SESSION STARTS 7:30 PM

1. **CALL TO ORDER at 7:00 PM.**
2. **ADJOURN TO CLOSED SESSION**
 - a. CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION (Government Code §54956.9, one potential case)
3. **RECONVENE TO OPEN SESSION at 7:30 PM**
4. **REPORT FROM CLOSED SESSION**
5. **COMMUNICATIONS**
 - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
6. **NEW BUSINESS**
 - a. PART TIME COUNSELOR (Chris Mahoney) - SCCLC recently was awarded a grant by Sequoia Healthcare District to support a site-based school counselor program. A proposal will be presented to create that program. **Decision Expected.**
7. **OLD BUSINESS**
 - a. Fundraising (Matt Kowitt) - GC discussion of messaging priorities and inputs, including SCCLC programs to be identified as supported by next year's SCEF fundraising.
 - b. FIRST READING OF REVISED STAFF HANDBOOK (Chris Mahoney) - Section-by-section review of draft revised staff handbook, with feedback from the GC. **No Decision Expected.**
8. **ADJOURN TO CLOSED SESSION**
 - a. Public Employee Appointment. Title: Counseling Intern (Government Code §54957)
9. **RECONVENE TO OPEN SESSION**
10. **REPORT FROM CLOSED SESSION**
11. **ADJOURN**