

SPECIAL MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER
April 7, 2020 7:00 PM – **Open Session 7:30 PM**
Join Zoom Meeting: <https://zoom.us/j/605715979>
Meeting ID: 605 715 979

In attendance: Leigh Casamento, Carolyn Lynch Davies, Inga Davis, Julia Fox, Alice Miller, Kristen Pezone Kapp, Melissa Riccio

Absent: Robin Pang-Maganaris, Robert Porter

1. CALLED TO ORDER at 7:07 PM

2. ADJOURN TO CLOSED SESSION

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Director of Learner Services/Assistant Director
- b. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT: Title: Executive Director

3. ADJOURNED CLOSED SESSION at 7:28 PM

4. CALLED TO ORDER AT 7:30 PM

Nothing to report from Closed Session.

5. COMMUNICATIONS

- a. COMMUNITY COMMENTS – Community members (including staff and BOD) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the BOD, the topic must be on the agenda. Contact a BOD member, or the Executive Director, to discuss adding topics to the agenda.
- b. RECOGNITION OF THE COMMUNITY – Recognize the achievements of our community’s members and their contributions to the community. Send suggestions to a BOD member if you are not able to attend.

Inga: Stacy for her leadership during this unprecedented time.

Kristen: Educators and staff for their impressive shift to distance learning.

6. CONSENT AGENDA

- a. Approve minutes from March 30, 2020 Special Meeting
 - b. Approve minutes from March 18, 2020 Special Meeting
 - c. Approve minutes from March 9, 2020 Special Meeting
 - d. Approve calendar change, moving Spring Break from April 13-17, 2020 to March 30-April 3, 2020
- Motion to approve consent agenda made by Inga. Seconded by Alice. Motion passed.*

Roll call vote:

Leigh – yes

Carolyn – yes

Inga – yes

Julia – yes

Alice – yes

Kristen – yes

Robin – absent

Robert – absent

Melissa – yes

7. OLD BUSINESS

- a. EXECUTIVE DIRECTOR SEARCH – Update on search for a new Executive Director
Official vote to approve Jennifer Pellegrine will be taken at the next regular meeting on April 8, 2020.
- b. FACILITIES USE AGREEMENT – FUA with SCSD
Negotiations are ongoing.

8. NEW BUSINESS

- a. COVID-19 – Response to school facility closure and sheltering in place order
 - *Campus is closed for the remainder of the 2019-20 year*

- *Educators are focusing on staying connected to the learners*
- b. FORM 700 – Reminder to submit by the extension deadline of June 1, 2020
- c. BOD PARENT MEMBER ELECTION – Proposal to extend the terms of BOD parent members until next September
 - *Resolution will be brought before the board at the May regular meeting*

9. REPORTS/DISCUSSION

- a. EXECUTIVE DIRECTOR’S REPORT – Update on current happenings at the school
 - *School donate 350+ N95 masks it had on hand*
- b. ENROLLMENT UPDATE – Update on enrollment
- c. LCAP UPDATE – Progress on the LCAP
- d. FINANCE REPORT – Update on budget and finances
 - *Substantial uncertainty in 2020-21*
 - *School applied for SBA loan*
- e. LEGISLATIVE UPDATE – Update on new laws affecting charter schools

10. ADJOURNED at 9:30 PM

The order of agenda items may be changed at the meeting.

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