

REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER
February 12, 2020 6:30 PM – **Open Session 7:30 PM**
SCC Room 303, 750 Dartmouth Ave, San Carlos, CA and
230 Maroubra Road, Unit 87, Maroubra, New South Wales, Australia 2035

*In attendance: Leigh Casamento (*via phone), Inga Davis, Julia Fox, Carolyn Davies Lynch, Kristen Pezone, Melissa Riccio*
Absent: Alice Miller, Robert Porter, Irene Thomas

1. CALLED TO ORDER at 6:36 PM

2. ADJOURN TO CLOSED SESSION

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Executive Director
Adjourned at 7:35pm

3. CALLED TO ORDER AT 7:41 PM

The board approved the Executive Director goals for the year.

4. COMMUNICATIONS

- a. COMMUNITY COMMENTS – Community members (including staff and BOD) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the BOD, the topic must be on the agenda. Contact a BOD member, or the Executive Director, to discuss adding topics to the agenda.
- b. RECOGNITION OF THE COMMUNITY – Recognize the achievements of our community’s members and their contributions to the community. Send suggestions to a BOD member if you are not able to attend.
- *Stacy thanked the Enrollment team*
 - *Melissa thanked Christine Levenson for putting on the Kids Power class*
 - *Leigh recognized fellow board members for taking the lead on several key initiatives in her absence*
 - *Inga recognized Casey Inman for helping the 8th graders with their PLPs. (Casey has attended all 8th Grade PLPs since her son Quinn – now a junior in college – was a 1st grader)*
 - *Inga thanked Katherine Sherman for all the work for Measure N*

5. CONSENT AGENDA

- a. Approve minutes from January 8, 2020 Regular Meeting
b. Approve SARC 2018-19
c. Approve CONAPP 2019-20
Carolyn moved to approve the Consent Agenda. Melissa seconded.

Role call vote:

<i>Leigh Casamento:</i>	<i>yes [x]</i>	<i>no []</i>	<i>abstain []</i>	<i>absent []</i>
<i>Inga Davis:</i>	<i>yes [x]</i>	<i>no []</i>	<i>abstain []</i>	<i>absent []</i>
<i>Julia Fox:</i>	<i>yes [x]</i>	<i>no []</i>	<i>abstain []</i>	<i>absent []</i>
<i>Carolyn Davies Lynch:</i>	<i>yes [x]</i>	<i>no []</i>	<i>abstain []</i>	<i>absent []</i>
<i>Kristen Pezone:</i>	<i>yes [x]</i>	<i>no []</i>	<i>abstain []</i>	<i>absent []</i>
<i>Melissa Riccio:</i>	<i>yes [x]</i>	<i>no []</i>	<i>abstain []</i>	<i>absent []</i>

6. REPORTS/DISCUSSION

- a. EXECUTIVE DIRECTOR SEARCH (Leigh Casamento) – Update on Executive Director search
- *Focus groups had high participation and were very aligned*
 - *Committee interviews for 4-6 candidates on the Monday and Thursday after the break; these are not open to the public*
 - *Asking candidates to prepare a 5-minute presentation for the board*
 - *Recommendation from committee anticipated for February 28th*

- b. EXECUTIVE DIRECTOR'S REPORT (Stacy Emory) – Update on current happenings at the school
 - *Learner Exhibition February 13, 2020*
 - *Following up with the CDC regarding the flu outbreak*
 - *Miriam and Gwynne working on communication on coronavirus*
 - *8th Grade PLPs are coming up on February 13 & 14*
 - *Letters of intent are out*
 - *Melissa May will be leaving at the end of the year and we will be looking for a new Volunteer Coordinator*
 - *The garden is amazing. Big thanks to Cindi Hunter and Melissa May*
 - *Will block off fire lane with cones & open TL parking lot for Learner Exhibition*
- c. ENROLLMENT UPDATE (Stacy) – Update on enrollment at SCC
 - *As of Monday, 30 applications in-district for Kindergarten, 8 out-of-district but in San Carlos, 18 siblings, 22 out-of-district. 22 spots will be offered initially.*
 - *118 applications received. More in-district than out-of-district applications for the upper grades.*
- d. LCAP UPDATE (Stacy) – Changes to LCAP template
 - *Stacy and Jessika will attend a March 3rd workshop on LCAP changes and new legislation*
 - *Local indicators need to be reviewed and approved by the board prior to the LCAP*
 - *This will be a standing agenda item for the rest of the year*
- e. FINANCE REPORT (Jessika Welcome) – Update on budget and finances
 - *Educare continues to exceed expectations*
 - *Several budget categories have been revised downward based on actual spending YTD*
- 7. **OLD BUSINESS**
 - a. FACILITIES USE AGREEMENT (Stacy) – FUA with SCSD
 - *Waiting to hear back from Dr. Harmeier*
 - b. COMMUNITY BOARD MEMBERS
 - *Robin Peng, Principal at Nesbit (and former SCC employee) is interested in joining the board*
- 8. **ADJOURNED at 9:04 PM**

The order of agenda items may be changed at the meeting.

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