

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

September 11, 2019 at 7:30 PM

SCC Room 302/CC, 750 Dartmouth Ave, San Carlos, CA 94070 and
Inn Marin & Suites, 250 Entrada Dr, Novato, CA 94949

In attendance: Leigh Casamento, Inga Davis, Julia Fox, Alice Miller, Kristen Pezone (via phone)

Absent: Robert Porter, Irene Thomas

1. CALLED TO ORDER at 7:32 PM

2. COMMUNICATIONS

- a. COMMUNITY COMMENTS – Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
- b. RECOGNITION OF THE COMMUNITY – Recognize the achievements of our community’s members and their contributions to the community. Send suggestions to a GC member if you are not able to attend.
 - *Julia: All-School cleanup was amazing. Thanks to everyone who participated.*
 - *Inga: Everyone who helped with the 7th/8th grade Milestone, with special thanks to alum parent Jessica Rosenberg for all her help with medications*
 - *Stacy: Thank you to the PRT for the BTSN meals*

3. CONSENT AGENDA

- a. Approve minutes from 2019-06-12 Regular Meeting
- b. Approve minutes from 2019-07-28 Special Meeting
- c. Approve minutes from 2019-08-14 Regular Meeting
- d. Approved minutes from 2019-08-29 Special Meeting
 - *Item 3(a) was removed from consent.*
 - *Julia moved to approve items 3b-d. Inga seconded.*
 - *Roll call vote:*
 - *Julia: yes*
 - *Inga: yes*
 - *Kristen: yes*
 - *Alice: yes*
 - *Leigh: yes*
 - *Motion carried.*
 - *Julia moved to approve item 3a. Inga seconded.*
 - *Alice: yes*
 - *Julia: yes*

- *Inga: yes*
- *Leigh: yes*
- *Kristen: abstain*

- *Motion carried.*

4. REPORTS/DISCUSSION

- DIRECTOR'S REPORT (Stacy Emory) – Update on current happenings at the school
 - *K-4 BTSN well-attended (95 kids at Educare)*
 - *5-8 BTSN will be "Live Your Child's Schedule"*
 - *Re-org of Educare, Nathan going back to school to becoming a musical teacher, doing after-school band program*
 - *Katie pregnant with twins*
 - *Two new Educare hires – Xerena and Cindy (psychology students at Notre Dame)*
 - *Two spots in 5th grade open and one in 3rd grade; 6th grade becoming an easier grade to fill*
 - *SBAC results out*
- FINANCE REPORT (Jessika Welcome) – Update on budget and finances
 - *Ended 2018-19 with a positive balance, largely due to timing of expenses*
 - *2019-20 currently forecasted to have an operating deficit of (\$238k)*
- LEARNER SERVICES (Laura McNabb) – Annual report on Special Education at SCC

5. OLD BUSINESS

- BOD PARENT MEMBER ELECTION – Delegation of board member to oversee upcoming election
 - *Julia will oversee the election.*
- ATTENDANCE POLICY – Proposed modifications
 - *Julia motioned to approve the revised Attendance Policy. Kristen seconded.*
 - *Roll call vote:*
 - *Julia: yes*
 - *Inga: yes*
 - *Kristen: yes*
 - *Alice: yes*
 - *Leigh: yes*
 - *Motion carried.*
- BOARD RETREAT – Reminder of upcoming retreat on September 14, 2019

6. NEW BUSINESS

- ENROLLMENT CAP DECREASE (Stacy Emory) – Proposal to decrease 7th and 8th grade cohort sizes to 39
 - *Julia moved to approve the enrollment cap decrease. Inga seconded.*
 - *Roll call vote:*

- *Julia: yes*
- *Inga: yes*
- *Kristen: yes*
- *Alice: yes*
- *Leigh: yes*

- *Motion carried.*

7. ADJOURNED at 9:49pm

The order of agenda items may be changed at the meeting.

The San Carlos Charter Learning Center adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at jwelcome@scclc.net. All efforts will be made for reasonable accommodations.