

REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER

June 12, 2019 7:30 PM

SCCLC Room 302/CC, 750 Dartmouth Ave., San Carlos, CA
and Town & Country Hotel, 500 Hotel Circle, San Diego, CA

1. CALL TO ORDER at 7:33 PM

In attendance: Leigh Casamento, Akash Bijlani, Olin Palmer, Julia Fox, Jason Gische, Irene Thomas

Absent: Robert Porter, Alice Miller, Inga Davis

2. COMMUNICATIONS

a. COMMUNITY COMMENTS – Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.

b. RECOGNITION OF THE COMMUNITY – Recognize the achievements of our community's members and their contributions to the community. Send suggestions to a GC member if you are not able to attend.

Stacy – everyone involved in graduation.

Julia - $\frac{3}{4}$ learners exhibition was fantastic.

Leigh – $\frac{3}{4}$ educators for art work.

Matt – Jason for being on the board for so many years.

Leigh & Stacy – special recognition of the board.

Stacy – Desi & other educare staff for being flexible around graduation

3. CONSENT AGENDA

- a. Approve minutes from May 8, 2019 Regular Meeting
- b. Approve NatureBridge Golden Gate Campus contract
- c. Approve 2019-20 EPA Resolution & Spending Plan
- d. Approve 2019-20 Board Meeting Calendar
- e. Approve 2019-20 Application for Funding

Anything removed from consent: no

Moved to approve: Irene

Seconded: Akash

Vote: Passes

4. NEW BUSINESS

a. POSITION CONTROL MATRIX – Position Control Matrix for 2019-20

i. Addition of position 1185 “Resource/SDC Educator” at 1.0 FTE

Moved to approve: Irene

Seconded: Akash

Vote: Passes

ii. 2019-20 Position Control Matrix

5. OLD BUSINESS

a. LOCAL CONTROL ACCOUNTABILITY PLAN – Update on the annual revision to SCC’s LCAP

Need to create LCFF parent template and then post on website. – Stacy & Jessika to complete tomorrow.

Stacy appreciates Jessika for working so closely with her on the LCAP.

Moved to approve: Akash

Seconded: Jason

Vote: Passes

b. 2019-20 BUDGET – Approval of the budget for the upcoming school year including multi-year projections

Moved to approve: Irene

Seconded: Akash

Vote: Passes

c. LEADERSHIP RETREAT – Determining date for BOD and leadership retreat

Move to the 14th September.

d. EXECUTIVE DIRECTOR REVIEW TIMELINE – Proposed changes to the review process timeline

Olin to follow-up with Gwynne tomorrow to send through admin list.

Review on Saturday at 9am. Olin to check on space at the Bay Club.

6. REPORTS/DISCUSSION

a. EXECUTIVE DIRECTOR’S REPORT – Update on current happenings at the school

b. FINANCE REPORT – Update on the school’s financial position for 2018-19
COMPLETED.

c. FACILITIES – Update on developments for a new campus for SCCLC

7. HIRING TEAM UPDATE – Progress on filling open positions

Suggestion from Melissa & agreed with Stacy, create directory with photos of all educators for next year, especially new staff.

8. ENROLLMENT UPDATE – Enrollment for 2019-20

9. ADJOURN at 9:33pm