

REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER
October 10, 2018 7:30 PM
SCCLC Library, 750 Dartmouth Avenue, San Carlos, CA 94070

1. CALL TO ORDER at 7:30 PM

2. COMMUNICATIONS

- a. COMMUNITY COMMENTS – Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
- b. RECOGNITION OF THE COMMUNITY – Recognize the achievements of our community’s members and their contributions to the community. Send suggestions to a GC member if you are not able to attend.

3. CONSENT AGENDA

- a. Approve minutes from August 8, 2018 Regular Meeting
- b. Approve minutes from September 8, 2018 Special Meeting
- c. Approve Finance Committee membership

4. OLD BUSINESS

- a. REVIEW FROM 2018 RETREAT - Brief review of goals and outcomes from the September 2018 board retreat.

5. NEW BUSINESS

- a. EMPLOYEE HANDBOOK (Jessika Welcome) – Updates to the Employee Handbook following legal review
- b. EXECUTIVE DIRECTOR JOB DESCRIPTION UPDATE (Jessika) – Proposal to delegate hiring and firing of employees from the BOD to the Executive Director
- c. ENROLLMENT CAP DECREASE (Stacy Emory) – Proposal to decrease 1st grade cohort size to 44

6. REPORTS/DISCUSSION

- a. EXECUTIVE DIRECTOR’S REPORT (Stacy) – Update on current happenings at the school
- b. FACILITIES (Stacy) – Update on developments at SCCLC’s new campus
- c. FINANCES (Jessika & Dena Koren) – Unaudited actuals for 2017-18, updated forecast for 2018-19, and report from the Finance Committee
- d. PLANNING CALENDAR – Review the template planning calendar for future board meetings

7. ACTION ITEM REVIEW

8. ADJOURN

The order of agenda items may be changed at the meeting.
--

The San Carlos Charter Learning Center adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at jwelcome@scclc.net. All efforts will be made for reasonable accommodations.