

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

June 4, 2018 6:30 PM — **Open Session 7:30 PM**

Tierra Linda LIBRARY, 750 Dartmouth Ave., San Carlos, CA 94070
and 20 Cobblestone Lane, San Carlos, CA 94070

- 1. CALL TO ORDER at 6:30 PM**
- 2. ADJOURN TO CLOSED SESSION (SCCLC Office)**
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Executive Director
 - b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Staff
 - c. PUBLIC EMPLOYEE APPOINTMENT: Title: Educator
 - d. PUBLIC EMPLOYEE APPOINTMENT: Title: Director of Learner Services/Assistant School Director
- 3. RECONVENE TO OPEN SESSIONS at 7:30 PM (Library)**
- 4. REPORT FROM CLOSED SESSION**
- 5. COMMUNICATIONS**
 - a. COMMUNITY COMMENTS – Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - b. RECOGNITION OF THE COMMUNITY – Recognize the achievements of our community's members and their contributions to the community. Send suggestions to a GC member if you are not able to attend.
- 6. SPECIAL RECOGNITION**
 - a. THANK YOU TO CAROL DRACE – Formal recognition and thanks to Carol Drace in honor of her 24 years of service to SCCLC upon the occasion of her retirement.
- 7. CONSENT AGENDA**
 - a. Approve minutes from May 9, 2018 Regular Meeting
 - b. Approve 2018-19 EPA Resolution & Spending Plan
 - c. Approve Application for Funding
 - d. Approve 2018-19 Board Meeting Calendar
- 8. REPORTS/DISCUSSION**
 - a. EXECUTIVE DIRECTOR'S REPORT (Stacy Emory) – Update on current happenings at the school
 - b. FINANCE REPORT (Jessika Welcome & Dena Koren) – Update on the school's financial position for 2017-18
 - c. FACILITIES (Stacy) – Update on developments for a new campus for SCCLC
 - d. HIRING TEAM UPDATE (Stacy) – Progress on filling the Resource Educator, 3/4 Educator, and 7/8 Educator positions
- 9. OLD BUSINESS**
 - a. GC COMMUNITY MEMBER ELECTION (Jason Gische) – Final report on GC election. Proposal for appointment of parent directors for term beginning July 1, 2018.
 - b. UPDATED FACILITIES USE AGREEMENT (Stacy) – Proposed update and revision to the FUA with the SCSD
 - c. LEADERSHIP RETREAT (Jessika) – Preliminary discussion of dates for board and leadership retreat
- 10. NEW BUSINESS**

- a. LOCAL CONTROL ACCOUNTABILITY PLAN (Stacy) – Update on the annual revision to SCCLC’s LCAP
- b. 2018-19 BUDGET (Jessika & Dena) – Approval of the budget including multi-year projections for the upcoming school year
- c. POSITION CONTROL (Stacy) – Updates to the Position Control Matrix, including renumbering of the matrix for 2018-19 and the addition of:
 - i. Position 1156 “5-8 ELA Educator” at 1.0 FTE
 - ii. Position 2302 “Co-Director of Educare, Finance & Policy” at 1.0 FTE
 - iii. Position 2303 “Co-Director of Educare, Family Engagements & Enrichments” at 1.0 FTE
 - iv. Position 2304 “Co-Director of Educare, Facilities & Summer Program” at 1.0 FTE
- d. IMMIGRATION STATUS POLICY – Resolution to provide all learners with equal access to education, regardless of immigration status
- e. HOMELESS EDUCATION POLICY – Resolution to provide all learners with equal access to education, regardless of homeless status

11. ADJOURN TO CLOSED SESSION (Library)

- a. PUBLIC EMPLOYEE APPOINTMENT: Title: 5-8 ELA Educator
- b. PUBLIC EMPLOYEE APPOINTMENT: Title: Co-Director of Educare, Finance & Policy
- c. PUBLIC EMPLOYEE APPOINTMENT: Title: Co-Director of Educare, Family Engagements & Enrichments
- d. PUBLIC EMPLOYEE APPOINTMENT: Title: Co-Director of Educare, Facilities & Summer Program

12. RECONVENE TO OPEN SESSION

13. REPORT FROM CLOSED SESSION

14. ADJOURN

The order of agenda items may be changed at the meeting.
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