

**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**SAN CARLOS CHARTER LEARNING CENTER**  
November 8, 2017 7:00 PM — **Open Session 7:30 PM**  
Tierra Linda LIBRARY, 750 Dartmouth Ave., San Carlos, CA

- 1. CALL TO ORDER at 7:00 PM**
- 2. ADJOURN TO CLOSED SESSION (SCCLC Office)**
  - a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Executive Director
- 3. RECONVENE TO OPEN SESSIONS at 7:30 PM (Library)**
- 4. COMMUNICATIONS**
  - a) COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
  - b) RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
- 5. CONSENT AGENDA**
  - a) Approve minutes from 10/11/17 Regular Meeting
  - b) Approve minutes from 10/29/17 Special Meeting
  - c) Approve minutes from 11/01/17 Special Meeting
- 6. REPORTS / DISCUSSION**
  - a) DIRECTOR'S REPORT (Stacy Emory) - Update on current happenings at the school
  - b) FINANCE REPORT (Jessika Welcome) - Update on budget and finances
  - c) SPECIAL EDUCATION (Karrie Amsler) – Update on the school's Special Education program
  - d) AUDIT REPORT (Jessika) – Preliminary discussion of outside audit
  - e) SAFETY PROCEDURES – Discussion of policies and procedures related to learner safety
  - f) FACILITIES – Update on construction and discussion of next steps in the facilities process
- 7. OLD BUSINESS**
  - a) SCHOOL CALENDAR 2017-18 (Stacy) – Proposed changes to current year's schedule
  - b) CHARTER SCHOOL FACILITIES PROGRAM (Matt Kowitt) – Update on application with District for state matching funds from Prop 51 state bond measure
  - c) BOARD EXPECTATIONS, ACCOUNTABILITY, AND CODE OF CONDUCT (Matt)
  - d) VACANCY ON BOARD OF DIRECTORS – Update on potential appointment for open community seat
- 8. ACTION ITEM REVIEW**
- 9. ADJOURN**

The order of agenda items may be changed at the meeting. Also, times shown are estimates for planning purposes — actual discussions may finish early or exceed these estimates.