

REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER
March 9, 2016 7:00 PM — Open Session 7:30 PM
San Carlos Charter Learning Center LIBRARY, 750 Dartmouth Ave., San Carlos, CA
and 251 S. Olive St, Los Angeles, CA

In attendance: Julie Weinstein, Jason Gische, Sonya Sigler, Danielle deBrier, Jessica Linderman, Matt Kowitt, Olin arrived (at 7:47pm), Alice Miller
Not in attendance: Robert Porter

1. CALL TO ORDER at 7:07 PM
2. ADJOURN TO CLOSED SESSION (SCCLC Office)
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Educators, Staff, Directors
3. RECONVENE TO OPEN SESSION at 7:35 PM (Library)
4. REPORT FROM CLOSED SESSION
 - a. Nothing to report
5. COMMUNICATIONS
 - a. COMMUNITY COMMENTS
none
 - b. RECOGNITION OF THE COMMUNITY -
 - i. *Stacy recognized the judges for the 4th grade ropes presentation*
6. CONSENT AGENDA
 - a. Approve minutes from 2/10/2016 Regular meeting
 - i. *Julie moves to approve the minutes, Jessica seconded the motion. Roll call vote:*

| | | | | |
|--------------------------|---|-----------------------------|----------------------------------|--|
| Danielle de Brier | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input type="checkbox"/> absent |
| Jason Gische | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input type="checkbox"/> absent |
| Matt Kowitt | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input type="checkbox"/> absent |
| Jessica Burtis Linderman | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input type="checkbox"/> absent |
| Alice Miller | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input type="checkbox"/> absent |
| Olin Palmer | <input type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input checked="" type="checkbox"/> absent |
| Robert Porter | <input type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input checked="" type="checkbox"/> absent |
| Sonya Sigler | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input type="checkbox"/> absent |
| Julie Weinstein | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input type="checkbox"/> absent |
 - ii. *Motion approved*
7. REPORTS / DISCUSSION
 - a. DIRECTOR'S REPORT (Stacy Emory) -
 - i. *Olin joins the meeting at this time.*
 - ii. *Stacy updated on current happenings at the school including enrollment update, hiring update and report out on the visit of the Chinese educators*
 - b. FINANCE REPORT (Jessika Welcome)

- i. *Update on budget and finances, including update on the Second Interim.*

8. OLD BUSINESS

- a. CHARTER RENEWAL AND STRATEGIC PLANNING (Stacy)
 - i. *Stacy provided an update on strategic planning process and charter renewal effort. A Director’s task force (the Steering Committee) will meet several times over the next few months to work with Third Plateau and guide the process. Committee members are: Stacy Emory, Karrie Amsler, Jessika Welcome, Fiona Wainwright, Fran Dickinson, Erin Hohler (*), Courtney Borkovec, Matt Kowitt, Alice Miller, Julie Weinstein.*
 - ii. *(* Erin was added to the committee after this meeting.*
- b. FACILITIES (Stacy, Matt)
 - i. Update on developments for a new campus for SCCLC.
- c. GC MEETING SCHEDULE (Matt)
 - i. Discussion of GC meeting schedule, with suggestion to delay financial reports by one month to allow more time for preparation and review.
- d. GC PARENT MEMBER ELECTION (Jason) - Update on Spring parent election cycle.

9. NEW BUSINESS

- a. DIRECTOR’S WORKING GROUPS (Stacy)
 - i. Discussion of formation of new working groups for Spring 2016: Hiring Team and Compensation Working Group.
- b. POSITION CONTROL (Stacy)
 - i. Proposal is to re-title the position of Director of Learner Services to Director Learner Services and Assistant School Director (working title), at the 1.0 FTE staffing level.
 - 1. *Matt moved that the board expands the current Director Learner Services position to become the Director Learner Services and Assistant School Director as a 1.0 FTE position with .6 FTE for LS and .4 FTE for Assistant School Director; Jason seconded the motion. Roll call vote:*

| | | | | |
|--------------------------|---|-----------------------------|----------------------------------|--|
| Danielle de Brier | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input type="checkbox"/> absent |
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| Sonya Sigler | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input type="checkbox"/> absent |
| Julie Weinstein | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | <input type="checkbox"/> abstain | <input type="checkbox"/> absent |

- 2. *Motion approved unanimously through roll call*

10. ACTION ITEM REVIEW

- a. Stacy update to staff on Steering Committee members

11. ADJOURN TO CLOSED SESSION - 9:36pm
 - a. PUBLIC EMPLOYEE APPOINTMENT; title - Assistant School Director
12. RECONVENE TO OPEN SESSION 9:44PM
13. REPORT FROM CLOSED SESSION
 - a. *Board unanimously approved the offer for Director Learner Services and Assistant School Director*
14. ADJOURN 9:45PM