

REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER
February 10, 2016 7:15 PM — Open Session 7:30 PM
San Carlos Charter Learning Center LIBRARY, 750 Dartmouth Ave., San Carlos, CA

Present: Danielle de Brier, Jason Gische, Matt Kowitt, Jessica Burtis Linderman, Olin Palmer, Julie Weinstein (*)

Absent: Alice Miller, Robert Porter, Sonya Sigler

Administrators: Stacy Emory, Jessika Welcome, Fiona Wainright

1. CALL TO ORDER at 7:16 PM
2. ADJOURN TO CLOSED SESSION (SCCLC Office)
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Educators, Staff
3. RECONVENE TO OPEN SESSION at 7:38 PM (Library)
4. REPORT FROM CLOSED SESSION

Nothing to report
5. COMMUNICATIONS
 - a. COMMUNITY COMMENTS -
 - i. *No community comments*
 - b. RECOGNITION OF THE COMMUNITY -
 - i. *Stacy mentioned the Learner Exhibition and Danielle added a compliment for Jamie and the 5 / 6 team for the living history museum*
6. CONSENT AGENDA
 - a. Approve minutes from 12/9/2015 Regular meeting
 - b. Approve minutes from 1/13/2016 Regular meeting
 - c. Approve minutes from 2/1/2016 Special meeting
 - d. Approve school calendar for 2016-2017 school year
 - e. Receive review copy of IRS Form 990 filing.
 - i. *Julie made motion to approved all items, Olin seconded the motion. All items approved unanimously.*
7. REPORTS / DISCUSSION
 - a. DIRECTOR'S REPORT (Stacy Emory) - Update on current happenings at the school.
 - i. *Stacy provided general updates including on upcoming lottery for kindergarten spots and an update on the Chinese educator visit in two weeks*
 - b. FINANCE REPORT (Jessika Welcome) - Update on budget and finances
 - i. *deferred until after next item*

8. OLD BUSINESS

- a. CHARTER RENEWAL AND STRATEGIC PLANNING (Stacy) - Update on strategic planning process and charter renewal effort.

i. Stacy provided an update on the next steps in the renewal process. The process will include creating a core team for planning (staff), steering committee, stakeholder interviews and focus groups as well as regular board updates.

() Julie leaves the meeting at this point*

FINANCE REPORT -

Report from Dina on current spending and budget projections. Jessika reported on the Finance Committee's work studying the effects of enrollment levels and staffing projections.

- b. FACILITIES (Stacy, Matt) - Update on developments for a new campus for SCCLC.

i. Stacy reported on the January 2016 site visit to the southern California high school with a wing of Growth Point classrooms.

9. NEW BUSINESS

- a. ELECTION OF SCCLC PARENT DIRECTORS - Delegation of a board member to oversee the upcoming GC election process. Election expected in late May.

Olin moved to appoint Jason to oversee the Spring GC parent director election process. Jessica seconded. Motion passed unanimously (Julie had previously left the meeting)

1. ACTION ITEM REVIEW

2. ADJOURN at 8:50 PM