

REGULAR MEETING OF THE BOARD OF DIRECTORS

SAN CARLOS CHARTER LEARNING CENTER

January 13, 2016 7:00 PM —Open Session 7:30 PM

San Carlos Charter Learning Center LIBRARY, 750 Dartmouth Ave., San Carlos, CA

Present: Danielle de Brier, Jason Gische, Matt Kowitt, Jessica Burtis Linderman, Alice Miller, Olin Palmer, Sonya Sigler, Julie Weinstein

Absent: Robert Porter

Administrators: Stacy Emory, Karrie Amsler, Jessika Welcome, Fiona Wainright

1. CALL TO ORDER at 7:02 PM
2. ADJOURN TO CLOSED SESSION (SCCLC Office)
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Educators, Staff
3. RECONVENE TO OPEN SESSION at 7:45 PM (Library)
4. REPORT FROM CLOSED SESSION
 - a. **Nothing to report**
5. COMMUNICATIONS
 - a. COMMUNITY COMMENTS -
 - i. **No community comments**
 - b. RECOGNITION OF THE COMMUNITY -
 - i. **Karrie thanks to parents and staff for the Yosemite field trip**
 - ii. **Jessica - thank the Board for the end of year bonus**
 - iii. **Julie thanks to Fiona for the volunteer activity and pre holiday party at Educare**
 - iv. **Stacy - to the 8th graders who did an amazing job on their PLPs, and the great support from their parents and staff**
6. CONSENT AGENDA
 - a. Approve minutes from 11/1/2015 Special meeting
 - b. EDUCATOR EFFECTIVENESS GRANT- Spending plan for Educator Effectiveness Grant.

**Minutes from 11/1/2015 amended to correct board attendance roll.
Danielle made motion to approve Consent as amended, Alice seconded, approved unanimously**
7. REPORTS / DISCUSSION
 - a. DIRECTOR'S REPORT (Stacy Emory) - Update on current happenings at the school.
 - i. **Enrollment update**
 - ii. **Update on Chinese Educator visit in February**
 - iii. **Brief LCAP update**
 - b. FINANCE REPORT (Jessika Welcome)

i. Update on budget and finances, including discussion of the P1 attendance report.

8. OLD BUSINESS

a. SCHOOL CALENDAR 2016-17 (Stacy)

i. Continuing discussion of school calendar for next year.

b. ENROLLMENT POLICY (Stacy)

i. Stacy proposed a change / clarification to the enrollment policy regarding parent response time for openings in student enrollment. Danielle Made a motion to accept the changes in the enrollment policy, Alice Seconded the motion. Motion approved unanimously.

c. CHARTER RENEWAL AND STRATEGIC PLANNING (Stacy, Matt)

i. The board discussed next steps in the process for our charter renewal petition and related strategic planning.

d. FACILITIES (Stacy, Matt)

i. There were no updates on developments for a new campus for SCCLC.

9. NEW BUSINESS

a. INDEPENDENT STUDY POLICY (Stacy)

i. Olin made a motion to accept the proposal to modify SCCLC's Independent Study Policy to change the minimum duration from five days to three. Jason seconded the motion. Approved unanimously.

b. GRADE LEVEL CAPACITY (Stacy)

i. Danielle made a motion to adjust 8th grade enrollment capacity from 38 to 36. Alice seconded the motion. Approved unanimously.

10. ACTION ITEM REVIEW

a. Stacy draft contract for Third Plateau

b. Finance committee to meet regarding enrollment capacity changes

11. ADJOURN 10:13pm

The order of agenda items may be changed at