

REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER

November 11, 2015 7:30 PM

San Carlos Charter Learning Center LIBRARY, 750 Dartmouth Ave., San Carlos, CA

In attendance: Julie Weinstein, Danielle de Brier, Jason Gische, Sonya Sigler, Olin Palmer, Alice

Miller, Jessica Burtis Linderman, Matt Kowitt

Not in attendance: Robert Porter

1. CALL TO ORDER at 7:35 PM
2. COMMUNICATIONS
 - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - i. No community comments*
 - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
 - i. The learners in 5-8 for the Halloween Carnival*
 - ii. Lisa Bamford and Jaemie Robins organizing the book fair*
 - iii. Sonja Wohlgemuth and Music for Minors for hosting the GC for the board retreat*
3. CONSENT AGENDA
 - a. Approve minutes from 10/14/2015 regular meeting
 - i. Danielle motion to approve, Olin seconded the motion, passed 7-1 with one abstention (Alice)*
 - b. Approve minutes from 11/1/2015 special meeting - *minutes not available*
4. REPORTS / DISCUSSION
 - a. DIRECTOR'S REPORT (Stacy Emory) - Update on current happenings at the school, including start of school report
 - i. Stacy provided update on current happenings at the school including the recent staff development day*
 - b. FINANCE REPORT (Jessika Welcome) - Update on budget and finances
 - i. Month report from EdTech on financials*
 - ii. Report from Jessika on recent finance committee meeting*
 - c. ELECTION REPORT (Matt) - Update on result of election for two new members of the San Carlos School District board of trustees.
 - i. Matt mentioned school board election results*

5. OLD BUSINESS

- a. BOARD RETREAT (Stacy) - Recap of the 11/1 board retreat, and discussion of next steps towards strategic planning process.
 - i. Stacy provided an overview of the recent board retreat*
 - ii. Board discussion of next steps on creating the strategic plan*
- b. CHARTER RENEWAL (Stacy, Matt) - Continuing discussion of process and time frame for preparing our charter renewal petition.
 - i. Stacy will need to work on the charter renewal for next September and board members will be involved in the process*
- c. FACILITIES (Stacy, Matt) - Update on developments for a new campus for SCCLC.
 - i. No updates to provide*
- d. ENROLLMENT POLICY - Continuation of discussion and review of SCCLC's current enrollment policy and preferences framework. No Decision Expected
 - i. Discussion of potential updates for the enrollment policy*

6. NEW BUSINESS

- a. DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS (Stacy) -Declaration needed to fill positions for Special and General Education staffing. Decision Expected
 - i. Danielle motion to approve the declaration of need for fully qualified educators Sonya seconded the motion. Approved unanimously.*
- b. SCHEDULE OF REGULAR MEETINGS (Jessika) - Review of the schedule of Regular Meetings on the 2nd Wednesday of each month, considering the timing of our monthly financial reports.
 - i. The board discussed and we will not be moving the meetings*
- c. SCHOOL CALENDAR 2016-17 (Stacy) - First discussion of school calendar for next year, including proposal for setting the First Day of School. Decision Expected
 - i. Discussion about first day of school, no decision made.*
- d. CAMPUS SAFETY (Danielle) - Review current campus safety guidelines. Discussion of possible adjustments to current protocols.
 - i. Continued discussion of campus safety*

7. ACTION ITEM REVIEW

- a. Matt will invite new school board members to our board meeting and to visit our classrooms.
- b. Stacy to discuss school calendar, first day of school with staff based on the SCSD schedule
- c. Stacy discuss enrollment policy and charter renewal issues with staff
- d.

8. ADJOURN 10:14pm