

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
ANNUAL MEETING OF THE CORPORATION  
SAN CARLOS CHARTER LEARNING CENTER**

June 17, 2015 7:00 PM; **OPEN SESSION 7:30 PM**

San Carlos Charter Learning Center Library, 750 Dartmouth Ave., San Carlos, CA,

Present: Danielle de Brier, Jason Gische, Matt Kowitt, Colleen McPeck, Sonya Sigler

Absent: Alice Miller, Robert Porter, Julie Weinstein

Administrators: Stacy Emory, Karrie Amsler, Jessika Welcom

**1. CALL TO ORDER at 7:29 PM.**

**2. ADJOURN TO CLOSED SESSION** (in SCCLC Office)

- a. PUBLIC EMPLOYEE APPOINTMENT: Title: Speech and Language Pathologist
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: School Director

**3. RECONVENE TO OPEN SESSION at 7:41 PM** (in Library)

**4. REPORT FROM CLOSED SESSION**

*The board unanimously approved a 0.6 FTE appointment for Speech and Language Pathologist*

**5. COMMUNICATIONS**

- a. COMMUNITY COMMENTS -*none*.
- b. RECOGNITION OF THE COMMUNITY -

*Sonya Sigler is recognized and thanked for 12 years of service on the Governance Council, and then the Board of Directors, of SCCLC.*

**6. CONSENT AGENDA**

- a. Approve minutes from 5/13/2015 Regular Meeting
- b. Approve minutes from 6/10/2015 Regular Meeting
- c. Approve revised Facilities Use Agreement for 7/1/2015 - 6/30/2017

*Item 6a pulled from Consent for separate discussion*

*Jason moved to approve Consent items 6b and 6c. Danielle seconded. Passed unanimously.*

*Minutes from 5/13/2015 edited to include Olin Palmer in list of parents appointed to the Board in item 4.a.i. Sonya moved to approve 5/13/2015 minutes as edited; Jason seconded. Motion passed unanimously.*

**7. PUBLIC HEARING -- LCAP**

- a. Public hearing on SCCLC's proposed Local Control Accountability Plan

*Hearing was opened and closed without any public comment.*

**8. ANNUAL MEETING OF THE CORPORATION**

- a. Financial Picture (Jessika) - Report on financial position of SCCLC
- b. Curriculum Update (Stacy) - Report on operations and curriculum of SCCLC
- c. Special Education (Karrie) - Report on Special Education program of SCCLC

**9. OLD BUSINESS**

- a. LOCAL CONTROL ACCOUNTABILITY PLAN (Stacy) - Adoption of the LCAP plan for SCCLC for 2015-2016. **DECISION EXPECTED**

*Edits to the LCAP were proposed, to list "All Learners" on page 12 and page 14. On page 20, section 4.16/17, to read Other Learners with disabilities. Danielle moved to approve the LCAP with the proposed edits. Jason seconded. Motion passed unanimously.*

- b. BUDGET FOR 2015-2016 SCHOOL YEAR (Jessika) - Adoption of the annual budget for FY 2015-2016. **DECISION EXPECTED**

*Jason moved that the budget for the 2015-2016 school year be approved. Sonya*

*seconded. Motion unanimously approved.*

- c. GRADE-LEVEL CAPACITY (Stacy) - Proposal to modify SCCLC's enrollment capacity by grade level for 2015-16. **DECISION EXPECTED**

*Sonya moved that Resolution 11:2014/15 be approved, edited to set the enrollment capacity for 8th grade to 34 learners. Danielle seconded. Motion unanimously approved.*

- d. BOARD RETREAT (Stacy) - Preliminary plans for the annual August board retreat

*The Board / leadership retreat was set for August 22, 2015.*

#### **10. NEW BUSINESS** (15 min)

- a. ENROLLMENT PREFERENCE POLICY (Danielle) - Beginning of discussion and review of relative ordering of enrollment preference rankings for enrollment lottery. NO DECISION EXPECTED

- b. BACK OFFICE SERVICE CONTRACT (Stacy Emory) - Proposal for renewal of SCCLC's contract with EdTec for business services for 2015-2016. **DECISION EXPECTED**

*Sonya moved to approve all 3 contracts with EdTec for business services for 2015-16.*

*Jason seconded. Motion unanimously approved.*

#### **11. ACTION ITEM REVIEW**

*Matt and Stacy to prepare plans for board retreat.*

#### **12. ADJOURN at 8:20 PM**