

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN CARLOS CHARTER LEARNING CENTER**

August 10, 2011 7:00 PM

San Carlos Charter Learning Center Office, 750 Dartmouth Ave., San Carlos, CA

– and –

31 Deal Lane, Waretown, NJ (by teleconference)

OPEN SESSION: 7:00 PM

1. **CALL TO ORDER at 7:00 PM.**
2. **COMMUNICATIONS**
 - a. COMMUNITY COMMENTS - Community members (including staff and GC) are encouraged to make comments. However, by law, if you wish to engage in a discussion with the GC, the topic must be on the agenda. Contact a GC member, or the Director, to discuss adding topics to the agenda.
 - b. RECOGNITION OF THE COMMUNITY - Recognize the achievements of our community's members and their contributions to our community. Send suggestions to a GC member if you are not able to attend.
3. **CONSENT AGENDA**
 - a. Approve minutes from June 15 Special meeting
 - b. Approve minutes from June 22 Special meeting
 - c. Receive monthly bank account statement report for June & July 2011 activity
4. **NEW BUSINESS**
 - a. GC Business Member seat (Matt Kowitt) - Proposal to consider appointing Mike Vargo to the Governance Council (SCCLC Bylaws §4.5.5). **Decision Expected.**
 - b. GC Organization (Matt Kowitt) - Selection of the GC Board Chair for the 2011-2012 fiscal year (SCCLC Bylaws §5.8). **Decision Expected.**
 - c. GC Meetings Schedule for 2011-2012 (Chris Mahoney). Review of calendar for regular GC meetings for the school year.
5. **OLD BUSINESS**
 - a. Faculty / Staff Handbook (Chris Mahoney) - Update on ongoing work to revise the SCCLC employee handbook. **No Decision Expected.**
 - b. Transition to nonprofit corporation (Chris Mahoney) - Update on transition work over the summer, including human resource, benefits, and health insurance.
 - c. Budget (Chris Mahoney) - Update on 2011-2012 budget.
 - d. Short Term Credit (Chris Mahoney) - Discussion of possible options for short term borrowing to cover projected cash flow shortfalls due to state deferral of school revenue. **No Decision Expected.**
 - e. Expanding the size of the GC (Matt Kowitt) - Continuing the discussion of whether and how to change the size of our board. **No Decision Expected.**
6. **REPORTS / DISCUSSION**
 - a. GC Annual Retreat (Matt Kowitt) - Agenda discussion and review for August 27 annual board retreat.
 - b. Educare Update (Jenn Leydecker) -- including summer session highlights
7. **ACTION ITEM REVIEW**
8. **ADJOURN TO CLOSED SESSION**
 - a. Public Employee Performance Evaluation. Title: Educator (Government Code §54957)

- b. Public Employee Appointment. Title: Educator (Government Code §54957)
 - c. Public Employee Appointment. Title: Educator (Government Code §54957)
 - d. Public Employee Performance Evaluation. Title: Director (Government Code §54957)
9. **RECONVENE TO OPEN SESSION**
 10. **REPORT FROM CLOSED SESSION**
 11. **ADJOURN**